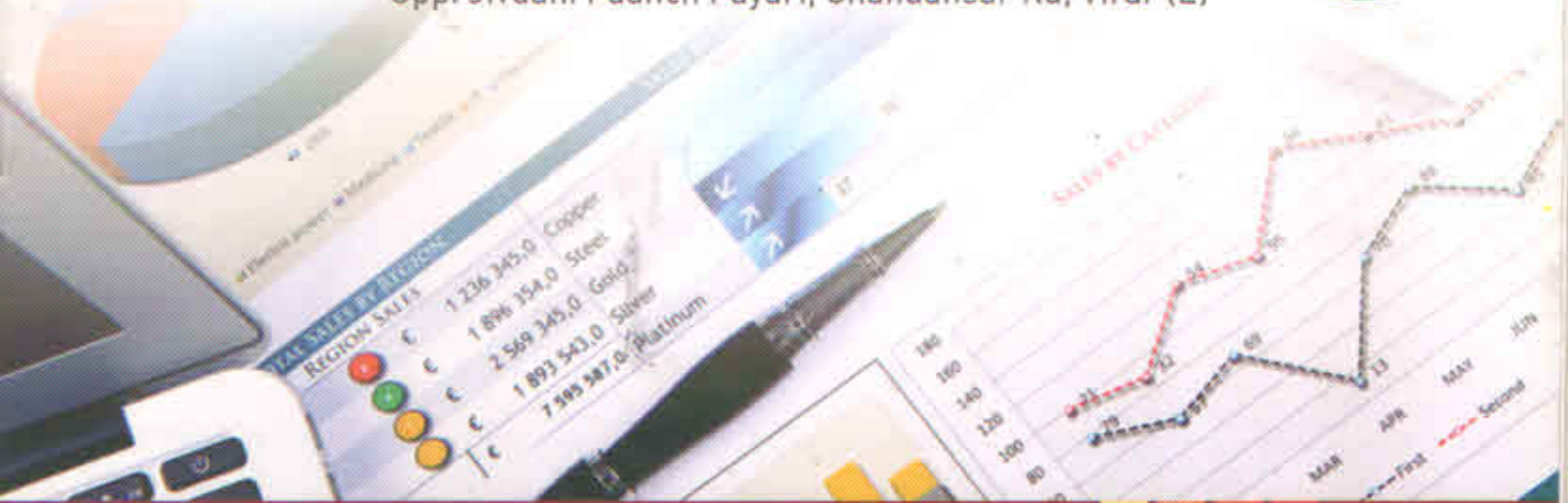




A.V.A. Education Society's  
Padmashree Bhausaheb Vartak College  
(Affiliated to Mumbai University)



&  
Narsinh Govindrao Vartak Junior College  
Opp. Jivdani Paanch Payari, Chandansar Rd, Virar (E)



# PROSPECTUS

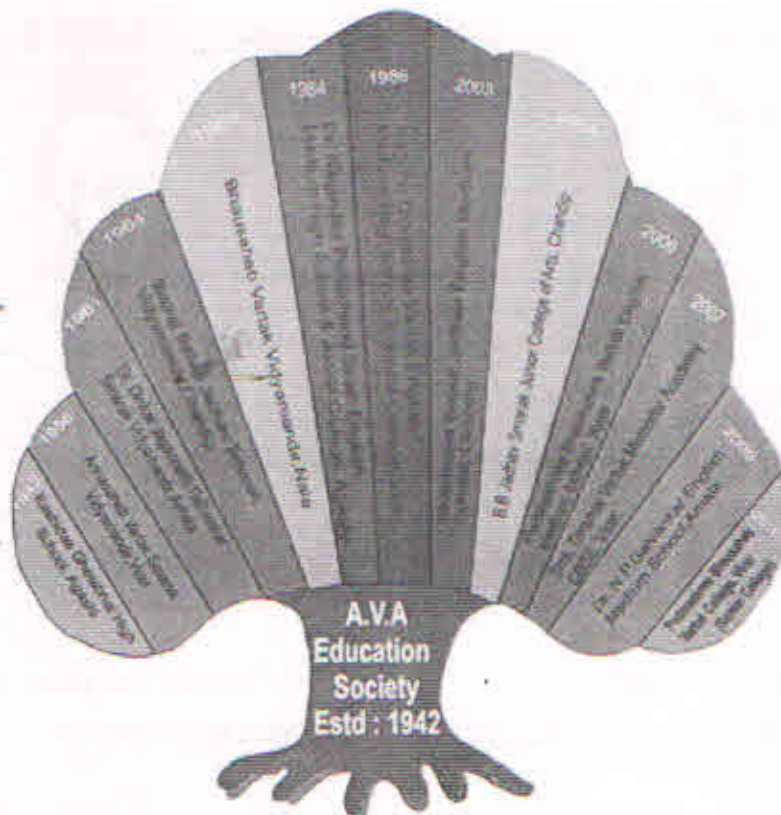


# AGASHI VIRAR ARNALA EDUCATION SOCIETY

## ABOUT US

75 Glorious years of rich heritage and virtue filled history is what builds up the Agashi Virar Arnala Education Society.

The wick of the lamp of education that was lit back in 1942, today is illuminating the lives of 15064 students at its various esteemed educational institutions spread across the Vasai - Virar region.



## OUR INSPIRATIONS

*"People who make history have no time to write it"*



Late Shri Annasaheb Vartak



Late Shri Bhausahab Vartak



Late Smt. Taramai Vartak



Late Shri Narsinh Govindrao Vartak

## A.V.A. Education Society Commitee

Shri. Vikas Narsinh Vartak.  
President and Trustee

Shri. Shantaram Bapuji Jadhav.  
Vice President and Trustee

Dr. Harshavardhan Daji Patil.  
Vice President and Trustee

Shri. Krishnakumar Ravji Galwankar.  
Secretary and Trustee

Shri. Narayan Ganesh Mhatre.  
Secretary

Shri. Aditya Raghunandan Vartak.  
Treasurer

Shri. Ramesh Prabhudas Shah.  
Trustee

## FROM THE PRESIDENT'S DESK



### Shri. Vikas Vartak

Carrying on the legacy of my noted and honorable family luminaries like Late. Shri Annasaheb Vartak, Padmashree Bhausaheb Vartak and late Smt. Taramai Vartak, I dedicate myself towards the society and its development.

Being the head of the Agashi Virar Arnala Education Society Trust; I am obligated to drive it towards providing empowerment to the students through our enriching and growth nurturing educational programme. Our vision is to help our children invest in a successful future thereby helping them gain their individuality through a developed confident attitude.

I commit myself towards sincere and dedicated services to mankind which in turn is the worship towards Almighty.

**The President**

(Agashi Virar Arnala Education Society)

## **VISION**

To be a holistic institute of academic excellence instrumental in empowering its students for constructive and sustained engagement of society and shaping them into precursors of contemporary global league.

## **MISSION**

The college mission statement Gyanmayo Bhava signifies at refining the pedagogic expertise by providing dynamic, liberal and relevant education to the students from all walks of society and equip them with the required knowledge and skills to face the challenges of the global scenario.

## **OBJECTIVES OF OUR COLLEGE**

- To commit towards following the all round development of the students personality through dynamic education and expose them to the vast treasure of knowledge.
- To create a platform for students for exploring their creative potential and nurturing the spirits of entrepreneurship.
- To inculcate the interactive and learner centric teaching – learning methods for betterment of the students.
- To motivate the staff in enhancing its creative potentials in its field of research and development in order to utilize it for its students development.
- Provide inclusive education by making it accessibility to all sections of society.

# GENERAL INSTRUCTIONS

The college has been instructed by the University of Mumbai to strictly follow the provision of ordinances 0.119 and 0.125. Under this ordinance, the college may not send the forms for admission to the university examination of those students who do not fulfill the necessary requirements.

## 1. Rules of Discipline

- 1.1 Possession and Production of Identity Card: Every bonafide student of the college must wear his / her Identity Card at all times when he / she is in the college campus.
- 1.2 A student who is found in a tutorial batch or a division or a class, which is not meant for him / her, will be severely dealt with.
- 1.3 Students should not loiter in the corridors or in the college premises particularly when classes are going on.
- 1.4 Complete silence should be observed in the library as well as in the classrooms. Students are advised to maintain Decorum while conversing in the corridors.
- 1.5 Student should not invite any outsider to the college premises, classrooms, library, canteen or gymkhana.
- 1.6 No fund collection is to be made by any student without prior written permission from the Principal.
- 1.7 Student should take care of their books, exercise books, calculators and other belongings. They are advised not to leave these in the classroom, library, gymkhana, canteen, etc. The college is not responsible for any loss or damage of the articles or valuables of the students.
- 1.8 Student should not cause any damage to college property and are expected to take care of it.
- 1.9 The Principal has the power to determine the suitable disciplinary action, for maintaining discipline and proper conduct of the students of the college.
- 1.10 Undertaking to be given by the guardians and parents / guardians are requested to go through the rules of conduct and discipline while allowing their son / daughter / ward to join the college. The student will have to submit an undertaking from the parent / guardian on the prescribed form given in the admission form that their wards would submit themselves to the normal enforcement of rules of discipline.
- 1.11 Smoking & Drugs:
  - A) Smoking is strictly prohibited in the college and canteen.
  - B) Any student having anything to do with the use of narcotic drugs will be expelled from the college and criminal proceeding will be initiated against him / her.
  - C) The college being a Tobacco Free Zone, students are not allowed to smoke or consume any tobacco product in the campus:

## AS PER THE PROVISIONS OF PREVENTION OF FOOD ADULTERATION ACT, 1954:

SALE OR DISTRIBUTION OF GUTKA AND RELATED FOOD PRODUCTS IS PROHIBITED WITHIN 100 METERS OF THE PERIFERY OF ANY EDUCATIONAL, GOVERNMENT OR SEMI - GOVERNMENT INSTITUTION. ANY VIOLATION OF THE ABOVE WOULD ATTRACT A PENALTY OF Rs.1000/- ALONG WITH 3 YEARS RIGOROUS IMPRISONMENT.

- 1.1 Expulsion: If, for any reason, in the opinion of the Principal, which shall be final, the continuance of the student in the college is deemed detrimental to the best interest of the college, the Principal may expel such a student from the college without assigning any reason for the decision.
- 1.2 Students who are found irregular in attendance and / or misbehave in the college, will not be admitted to the next semester / subsequent year as the case may be, and the admission of such students shall be at discretion of the principal.

## 2. Attendance

### 2.1 Ordinance – 0.119 Relating to Attendance:

For granting the terms in each subject minimum attendance of 75% of the theory lectures, practical and tutorial (wherever prescribed) separately will be required out of the total number of lectures, practical and tutorials in the subject conducted in the term.

2.2 Similarly, a student who has been given certain class work or assignment has to complete it to the satisfaction of the concerned teacher.

2.3 A student who is not able to attend his / her classes regularly and / or who is not able to complete his / her tutorial / project / assignments properly may not be permitted to appear for the examinations as per the University rules.

### 2.4 Ordinance – 0.125 Relating to the keeping of terms to the satisfaction of the principal of the college:-

To keep a term at a college or recognized institution, an undergraduate or post graduate student must complete, to the satisfaction of the principal or the Head of Institution, the course of study at the college or institution, prescribed for such a term for which such an undergraduate or post graduate student belongs.

2.5 Leave of Absence: In case students who are not able to attend lectures and / or tutorials for a period exceeding a week in a term, should give intimation to the principal of the college and take prior permission for such absence.

2.6 Absence on medical or other grounds: Absence on medical or other grounds, which is given to the satisfaction of the Principal, may be considered for a satisfactory reason for absence from lectures or tutorials. Yet at the time of granting the terms to a student his / her class work and other academic inputs would be considered to be of paramount importance. Hence, a student may not be granted his / her terms even if he / she explains his / her absence on medical or other grounds. Absence should be with prior permission, in case it is due to unforeseen circumstances, an application duly supported by a medical certificate in the case of other reasons, must reach the Principal within a week of such occasion of absence.

## 3. Dress Code

Students are expected to wear decent clothes. Visitors and students are strictly prohibited from wearing the following whilst on the college premises.

Boys:- Caps, Hats, Half - Pants, shorts, Bermudas, Sleeveless T-shirts.

Girls:- Caps, Hats, Half - Pants, shorts, Bermudas, Skin Tight dresses, Revealing Dresses, Short Dresses or Short Skirts, Sleeveless or Short Tops, Facial Piercing other than that for ear-rings and nose-rings strictly prohibited.

## 4. Cell phones

Use of cell phone in any form in the college premises is strictly prohibited. On breach of this discipline, the cell phone holder will be liable for a penalty of Rs. 500/- for the first offence. In case of a repetition of the offence the cell phone shall be liable to confiscation.

5. Students are required to take adequate care of their belongings while on the college premises. Management will not be responsible for any theft / damage to the same.

6. Students are hereby warned not to sit on parapet walls.

7. Grievance Redressal Cell and Woman Development Cell are functioning in the college as per the directions of University of Mumbai.

## 8. Anti Ragging

Maharashtra Prohibition of Ragging Act 1999, which is in force with effect from 15<sup>th</sup> May 1999, has the following provisions for Action against "Ragging":

- a) Ragging within or outside the college is strictly prohibited.
- b) Whosoever directly or indirectly commits, participates in abets, or propagates ragging within or outside the college, on conviction, be punished with imprisonment for a term upto 2 years and / or penalty which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such students shall not be admitted in any other educational institution for a period of 5 years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the education institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days on receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found to be true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is situated. If there is no substance, prima facie, in the complaint received, he / she shall intimate the fact, in writing to the complainant. The decision of the head of the educational institution shall be final.
- e) If the head of the educational institution fails or neglects to act in the manner specified in section 'd' above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished under section "b" above.
- f) Additional punitive provisions stipulated by the latest order of the Supreme Court.  
**Ragging in the college premises is an offence & stern action will be initiated against such offence.**



Ordinance 5050, Appendix -A

Sr. No.	Nature of Malpractice	Quantum of Punishment
1	Possession of Copying material	Annulment of the performance of the student at the University / College / Institution examination in full. (Note: This quantum of punishment of malpractices at Sr. No. (2) to Sr. No. (12) in addition to the punishment prescribed thereat.)
2	Actual Copying from the copying material	Exclusion of the student from University or College or Institution Examination for two additional examinations (BOTH THE STUDENTS.)
3	Possession of another student's answer book.	Exclusion of the student from University or College or Institution Examination for two additional examinations (BOTH THE STUDENTS.)
4	Possession of another student's answer book + Actual evidence of copying therefrom.	Exclusion of the student from University or College or Institution Examination for two additional examinations (BOTH THE STUDENTS.)
5	Mutual / Mass Copying	Exclusion of the student from University or College or Institution Examination for three additional examinations.
6	(i) Struggling out or Struggling in of answer book as copying material	Exclusion of the student from University or College or Institution Examination for four additional examinations.
	(ii) Struggling in of written answer book based on the question paper set at the examination.	Exclusion of the student from University or College or Institution Examination for four additional examinations.
	(iii) Struggling in of written answer book and forging signature of the Jr. Supervisor thereon.	Exclusion of the student from University or College or Institution Examination for four additional examinations.
7	Attempt to forge the signature of the Jr. Supervisor on the answer book supplement.	Exclusion of the student from University or College or Institution Examination for four additional examinations
8	Interfering with or counterfeiting of University or College or Institution seal, or answer books or office stationary used in the examination.	Exclusion of the student from University or College or Institution Examination for four additional examinations.
9	Answer book, main or supplement written outside the examination hall or any other insertion in answer book.	Exclusion of the student from University or College or Institution Examination for four additional examinations.
10	Insertion of currency notes / to bribe any of the person's connected with the conduct of examinations.	Exclusion of the student from University or College or Institution Examination for four additional examinations. (Note: This money shall be credited to the Vice-Chancellor Fund)
11	Using obscence language / violence threat at the University or College or examination to Jr. / Sr. Supervisors / Chief Conductor or examiners.	Exclusion of the student from University or College or Institution Examination for four additional examinations.

Sr. No.	Nature of Malpractice	Quantum of Punishment
12	(i) Impersonation at the University or College or Institution examination.	Exclusion of the student from University or College or Institution Examination for five additional examinations. (Both the students if impersonator is University or College or Institution Student.)
	(ii) Impersonation by a University or College or Institution student at S. S. C. / H.S. C. any other examination.	Exclusion of the student from University or College or Institution Examination for four additional examinations.
13	Revealing identity in any form in the answer written or in any other part of the answer book by the student at the University or College Institution examination.	Annulment of the performance of the Student at the University or College or Institution examination in full.
14	Found having written on palm or on the body, or on the clothes while in the examination.	Annulment of the performance of the Student at the University or College or Institution examination in full.
15	All other malpractices not covered in the aforesaid categories.	Annulment of the performance of the Student at the University or College or Institution examination in full and severe punishment depending upon the gravity of the offence.

16. If on previous occasion disciplinary action was taken against a student for malpractices used at examination and he / she is caught again for malpractices used at the examinations, in this event he / she shall be dealt with severely. Enhanced punishment can be imposed on such students. This enhanced punishment may extend to double the punishment provided for the offence, when committed at the second or subsequent examination.

17. Practical / Dissertation / Project report Examination: Student involved in malpractices at Practical / Dissertation / Project report examinations shall be dealt with as per the punishment provided for the theory examination.

18. The Competent Authority, in addition to the above mentioned punishments, may impose a fine on the student declared guilty.

[Note: The term "Annulment of Performance in full" includes performance of the student at the theory as well as Annual Practical examination but does not include performance at term work. Project work with its term work, oral or Practical and dissertation examination unless malpractices used there.]

# ADMISSION RULES AND REGULATIONS

0.2152 A candidate for being eligible for admission to the three year degree course leading to the Bachelor of Commerce must have passed the Higher Secondary School Certificate (Std XII) examination conducted by the different Divisional Board of Secondary and Higher Secondary Education.

OR

Must have passed the Higher Secondary School Certificate (STD XII) examination with vocational subjects / minimum competency based vocational course conducted by the different Divisional Boards of the Maharashtra State Board of Secondary and Higher Secondary Education.

OR

Must have passed an examination of another University or Board recognized as equivalent to Higher Secondary School Certificate (Std XII) examination.

\*The courses, Subjects offered, marking schemes, Examination pattern are subject to change as per the guidelines / Circulars issued by University of Mumbai from time to time.

## PROGRAMMES UNDER THE FACULTY OF COMMERCE ALONG WITH THE ASSIGNMENT OF CREDITS

### TITLE OF PROGRAMME : BACHELOR OF COMMERCE (B.COM)

YEAR	SEM	COURSE	TITLE OF THE COURSE	LECTURES/ TUTORIALS	CREDIT	
I	I	<b>CORE COURSES / COMMERCE DISCIPLINE</b>				
		1	Accountancy & Financial Management-1	04	03	
		2	Commerce I (Business Dev.)	03	03	
		3	Business Economics I	03	03	
		<b>ALLIED COURSE</b>				
		4	Business Communication I	03 (Tut. 1 per Batch)	03	
		5	Environmental Studies I	04	03	
		6	Mathematical & Statistical Techniques I	05 (Tut. 1 per Batch)	03	
		<b>Foundation Course I (Inter Disciplinary)</b>				
		7	Foundation Course I	03	02	
I	II	<b>CORE COURSES / COMMERCE DISCIPLINE</b>				
		1	Accountancy & F.M.-II	03	03	
		2	Commerce II (Business Dev.)	04	03	
		3	Business Economics II	05	03	
		<b>ALLIED COURSE</b>				
		4	Business Communication II	03 (Tut. 1 per Batch)	03	
		5	Environmental Studies II	04	03	
		6	Mathematical & Statistical Techniques II	05 (Tut. 1 per Batch)	03	
		<b>Foundation Course I (Inter Disciplinary)</b>				
		7	Foundation Course I	03	02	

YEAR	SEM	COURSE	TITLE OF THE COURSE	LECTURES/ TUTORIALS	CREDIT
II	III	CORE COURSES / COMMERCE DISCIPLINE			
		1	Accountancy & Financial Management-III	04	03
		2	Financial Accountancy & Auditing	04	03
		3	Commerce III (Managt. & Fin.)	03	03
		4	Business Economics III	03	03
		ALLIED COURSE			
		4	Business Law I	04	03
		Applied Component Courses			
		5	Advertising I	03	03
		Foundation Course I (Inter Disciplinary)			
6	Foundation Course III	03	02		
II	4	CORE COURSES / COMMERCE DISCIPLINE			
		1	Accountancy & F.M.-III	03	03
		2	Financial Accountancy & Auditing	04	03
		3	Commerce III (Managt. & Fin.)	03	03
		3	Business Economics III	03	03
		ALLIED COURSE			
		4	Business Law I	04	03
		Applied Component Courses			
		5	Advertising I	03	03
		Foundation Course I (Inter Disciplinary)			
6	Foundation Course III	03	02		

# RULES FOR ADMISSION TO JUNIOR COLLEGE

1. A student who has passed the S.S.C. examination under the 10+2+3 pattern conducted by Maharashtra State Board of Secondary and Higher Secondary Education, Mumbai or any other examination recognized as equivalent by the board is eligible for admission to the F.Y.J.C. class in commerce & Science. Admission to all XI classes will be done as per the procedure laid down by the Maharashtra Government.

2. A student who has passed Std X examination other than that conducted by the Maharashtra board is required to produce an Eligibility Certificate issued by the Divisional Secretary, Maharashtra State Board of Secondary and Higher Secondary Education, Mumbai Divisional Board, Mumbai. Students who fails to produce confirmation Certificate of eligibility before the end of the year will not be allowed to attend the XII classes.

3. For admission to F.Y.J.C. class, it is essential for the students to produce the following documents in original together with two attested copies of each.

- a) S.S.C. Original Mark sheet
- b) Original School Leaving Certificate.
- c) Eligibility Certificate in case of those passing exam from any other board
- d) Three Recent passport Size Photographs of the student
- e) Original Caste Certificate
- f) S.S.C. Examination Passing Certificate.

4. A student seeking admission to the junior college shall have to be present himself / herself along with the admission form available in the college office duly filled signed by the student and his/ her parent / guardian. Admission to Std. XI class will be made as per the procedure laid down by the Education Department and the Management.

5. Purchasing Admission form does not guarantee admission to the college. No admission shall be regarded as granted unless it is given by the authority and the necessary fee paid in the college office.

Subject Offered at Junior College			
Science Faculty (English Medium)		Commerce Faculty (English Medium)	
No.	Compulsory Subjects	No.	Compulsory Subjects
1	English	1	English
2	Marathi / Hindi / Information Technology	2	Marathi / Hindi / Information Technology
3	Environmental Studies	3	Environmental Studies
4	Physical Education	4	Physical Education
Optional Subjects		Optional Subjects	
5	Physics	5	Economics
6	Chemistry	6	Book keeping And Accountancy
7	Biology / Computer Science	7	Organization of Commerce
8	Mathematics / Geography	8	Mathematics / Secretarial Practice

# Fees Structure for the Academic Year 2017 -18

## F.Y.J.C.

Particulars	SCIENCE			COMMERCE	
	Regular	Regular with IT	With Computer Science	Regular	With I T
Tuition Fees	4500	4500	4500	3800	3800
Admission Fees	500	500	500	500	500
First Term Fees	750	750	750	750	750
Laboratory Fees	700	800	800	-----	-----
Laboratory Deposit	300	300	300	-----	-----
Library Fees	300	300	300	300	300
Library Deposit	300	300	300	300	300
Exam Fees	250	250	250	250	250
I T Fees	-----	5500	-----	-----	5500
Computer Science	-----	-----	8,900	-----	-----
Second Term Tuition Fees	4500	4500	4500	3800	3800
Second Term Fees	750	750	750	750	750
I Card & Photo Fees	100	100	100	100	100
<b>Total Fees</b>	<b>12,950/-</b>	<b>18,550/-</b>	<b>21,950/-</b>	<b>10,550/-</b>	<b>16,050/-</b>

## Fees Structure for the Academic Year 2017 -18 S.Y.J.C.

Particulars	SCIENCE			COMMERCE	
	Regular	Regular With IT	With Computer Science	Regular	With IT
Tuition Fees	4750	4750	4750	3850	3850
Admission Fees	NIL	NIL	NIL	NIL	NIL
First Term Fees	750	750	750	750	750
Laboratory Fees	800	800	800	-----	-----
Library Fees	300	300	300	300	300
Exam Fees	250	250	250	250	250
IT Fees	-----	4000	-----	-----	4000
Computer Science	-----	-----	9500	-----	-----
Second Term Tuition Fees	4750	4750	4750	3850	3850
Second Term Fees	750	750	750	750	750
I - Card Fees & Photo Fees	100	100	100	100	100
Total	12,450/-	16,450/-	21,950/-	9,850/-	13,850/-

## Fees Structure For Senior College For The Academic Year 2017-18

Particulars	F.Y.B.Com.	S.Y.B.Com.
Tuition Fees (Term I)	5000.00	2900.00
Tuition Fees (Term II)	5000.00	0.00
Admission Fees	200.00	200.00
Enrolment Fees to M.U.	220.00	0.00
Gymkhana Fees	400.00	400.00
Exam Fees	2000.00	1300.00
Library Fees	200.00	200.00
Student Activities Fees	250.00	250.00
University Sports And Cultral Fees	30.00	30.00
Vice Chancellor Fund	20.00	20.00
E- Suvidha	20.00	20.00
Disaster Relief Fund	20.00	20.00
Group Insurance	20.00	20.00
E - Charges	20.00	20.00
Other Fees	150.00	150.00
Library Deposites	250.00	0.00
Photo & I- Card	100.00	100.00
Magazine	100.00	100.00
Admission Form & Brouchere	100.00	100.00
<b>Total</b>	<b>14100.00</b>	<b>5830.00</b>

**Note:-** 1) Other fees includes Alumni Association Fees 50/-, Students Welfare Fund 50/-, First Aid 25/-, Bona fide Certificate 25/-.

2) Document Verification Fees Rs.500/- will be charged extra for the students coming from other states.

### College Timings

College Timing :- 7.00 am to 12.15 pm  
Saturday Timing:- 7.00 am to 10.55am

College Office Timing:- 8.00 am to 2.30 pm  
Saturday Timing:- 8.00 am to 11.30 am

College Library Timing:- 7.00 am to 1.30 pm  
Saturday Timing:- 7.00 am to 10.30 am



# THE COLLEGE LIBRARY AND OTHER FACILITIES

The college Library remains open for study, Reference and Issue of books from 8.00 am to 2.30 pm on all working days.

Any change in library hours will be notified on the Library Notice Board from time to time. Presently the Library has more than 1250 books on various subjects related to the courses taught in the degree & junior college. The library regularly arranges leading Business as well as General News Magazines for the benefit of the students. Some of the magazines that the library subscribes to are - The Economist, Business World, Business Today, India Today, Business Economics, Competitive Success, Engineering Success, Shikashan Sankraman Etc.

The Library Staff is always attentive to the needs of students and teachers and is very Co-operative.

## COLLEGE GYMKHANA

The college Gymkhana provides facility to the students to participate in various sports and games. The College regularly sends out students to represent the college in various tournaments, both in individual and team events. Students can avail various indoor and outdoor sports facilities like carrom, chess, table tennis, badminton, volley-ball, foot ball, basket-ball, cricket etc.

## STUDENT'S COUNCIL

The students' council is managed by its chairperson and various secretaries. It encourages students to take part in Dramatics, Dance & Music, Debating, Elocution, Essay writing, Poetry Writing, Singing Contests, arranging various college exhibition and other competitions.

The G.S...(General Secretary) is elected by Class Representatives as per notification of the University.

The G.S. co-ordinates with the Secretaries of various societies / Associations to ensure a smooth functioning of the Student's Council.

The students' council organizes celebration of various "Days" such as Rose Day, Black & White Day, Saree & Tie Day, Friendship Day & Traditional Day with the prior permission of the principal.

## P.B.V. COLLEGE CULTURAL DEPARTMENT

The department undertakes various events and competitions at college level which includes:

- 1) Debate and Elocution
- 2) Plays And Drama
- 3) Dance and Singing
- 4) College Festival (Palette)
- 5) Seminar and Events

These events and activities are carried out to develop the creative and aesthetic skills among our students.

**CONTACT US**

**0250 - 699 2727**

**[pbvartak2016@gmail.com](mailto:pbvartak2016@gmail.com)**



A.V.A. EDUCATION SOCIETY'S

**PADMASHREE BHAUSAHEB VARTAK COLLEGE**

(Affiliated to Mumbai University)

&

**NARSINH GOVINDRAO VARTAK JUNIOR COLLEGE**



**PROSPECTUS 2018 - 19**

## EVENTS HELD IN COLLEGE

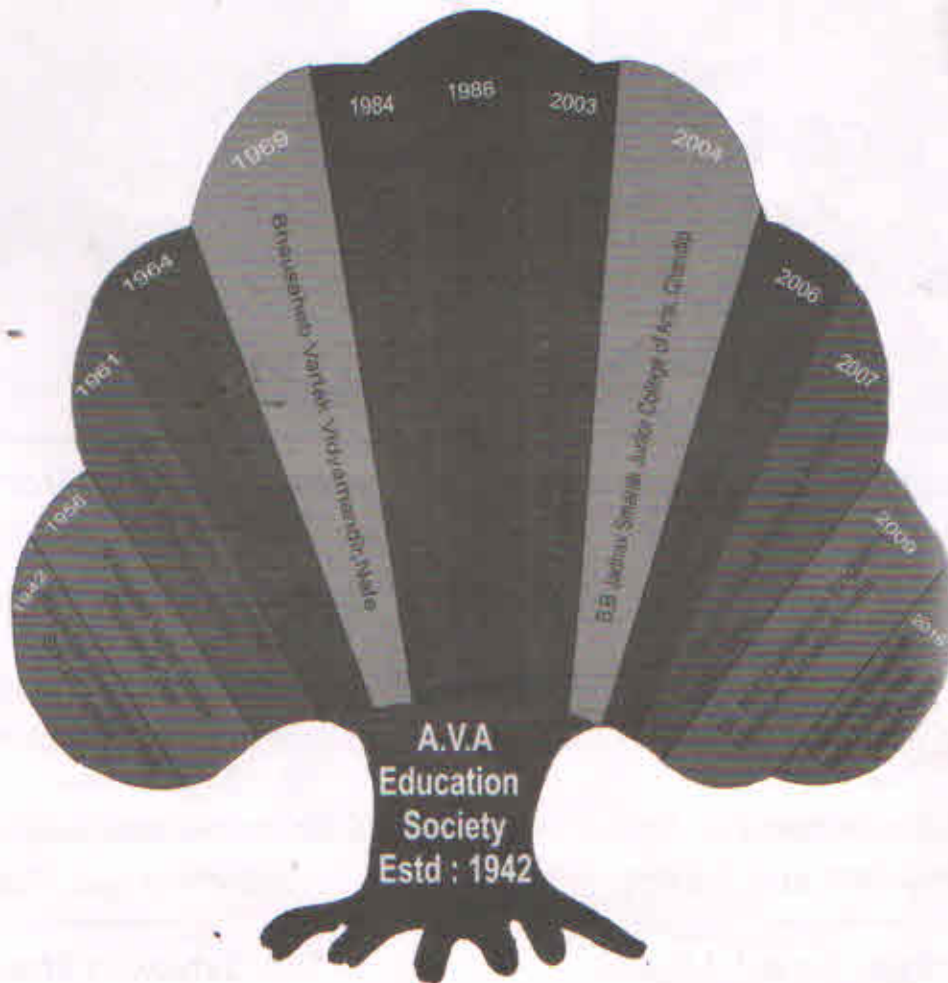


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The wick of the lamp of education that was lit back in 1942, today is illuminating the lives of 15064 students at its various esteemed educational institutions spread across the Vasai – Virar region.



## OUR INSPIRATION



**Shri Annasaheb Vartak**



**Padmashree Bhausahab Vartak**



**Shri Narsinh Govindrao Vartak**



**Smt. Taramai Vartak**

### **A. V. A. EDUCATION SOCIETY COMMITTEE**

Shri. Vikas Narsinh Vartak  
President and Trustee

Dr. Harshavardhan Daji Patil  
Vice President and Trustee

Shri. Narayan Ganesh Mhatre  
Secretary Treasurer

Shri. Shantaram Bapuji Jadhav  
Vice President and Trustee

Shri. Krishnakumar Ravji Galwankar  
Secretary and Trustee

Shri. Satyawant Bhau Patil  
Treasurer

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- 5) Provide inclusive education by making it accessible to all sections of society.



**Shri. Vikas Vartak**

Carrying on the legacy of my noted and honorable family luminaries like Late. Shri Annasaheb Vartak, Padmashree Bhausahab Vartak and late Smt. Taramai Vartak, I dedicate myself towards the society and its development.

Being the head of the Agashi Virar Arnala Education Society Trust; I am obligated to drive it towards providing empowerment to the students through our enriching and growth nurturing educational programme. Our Vision is to help our children invest in a successful future thereby helping them gain their individuality through a developed confident attitude.

I commit myself towards sincere and dedicated services to mankind which in turn is the worship towards almighty.

**THE PRESIDENT**  
**Agashi Virar Arnala Education Society**



## **GENERAL INSTRUCTIONS:**

The college has been instructed by the University of Mumbai to strictly follow the provision of ordinances 0.119 and 0.125. Under this ordinances, the college may not send the forms for admission to the university examination of those students who do not fulfill the necessary requirements.

### **1. RULES OF DISCIPLINE:**

- 1.1 Possession and Production of Identity Card: Every bonafide student of the college must wear his / her Identity Card at all times when he / she is in the college campus.
- 1.2 A student who is found in a tutorial batch or a division or a class, which is not meant for him / her, will be severely dealt with.
- 1.3 Students should not loiter in the corridors or in the college premises particularly when classes are going on.
- 1.4 Complete silence should be observed in the library as well as in the classrooms. Students are advised to maintain Decorum while conversing in the corridors.
- 1.5 Student should not invite any outsider to the college premises, classrooms, library, canteen or gymkhana.
- 1.6 No fund collection is to be made by any student without prior written permission from the Principal.
- 1.7 Student should take care of their books, exercise books, calculators and other belongings. They are advised not to leave these in the classroom, library, gymkhana, canteen, etc. The college is not responsible for any loss or damage of the articles or valuables of the students.
- 1.8 Student should not cause any damage to college property and are expected to take care of it.
- 1.9 The Principal has the power to determine the suitable disciplinary action, for maintaining discipline and proper conduct of the students of the college.
- 1.10 Undertaking to be given by the guardians and parents / guardians are requested to go through the rules of conduct and discipline while allowing their son / daughter / ward to join the college. The student will have to submit an undertaking from the parent / guardian on the prescribed form given in the admission form that their wards would submit themselves to the normal enforcement of rules of discipline.
- 1.11 Smoking & Drugs:
  - A) Smoking is strictly prohibited in the college and canteen.
  - B) Any student having anything to do with the use of narcotic drugs will be expelled from the college and criminal proceeding will be initiated against him / her.
  - C) The college being a Tobacco Free Zone, students are not allowed to smoke or consume any tobacco products in the campus.

### **AS PER THE PROVISIONS OF PREVENTION OF FOOD ADULTERATION ACT, 1954:**

SALE OR DISTRIBUTION OF GUTKA AND RELATED FOOD PRODUCTS IS PROHIBITED WITHIN 100 METERS OF THE PERIPHERY OF ANY EDUCATIONAL, GOVERNMENT OR SEMI – GOVERNMENT INSTITUTION ANY VIOLATION OF THE ABOVE WOULD ATTRACT A PENALTY OF Rs. 1000/- ALONG WITH 3 YEARS RIGOROUS IMPRISONMENT.

- 1.1 **Expulsion:** If, for any reason, in the opinion of the Principal, which shall be final, the continuance of the student in the college is deemed detrimental to the best interest of the college, the Principal may expel such a student from the college without assigning any reason for the decision.
- 1.2 Students who are found irregular in attendance and / or misbehave in the college, will not be admitted to the next semester / subsequent year as the case may be, and the admission of such students shall be at discretion of the principal.

## **2. ATTENDANCE:**

### **2.1 Ordinance – 0.119 Relating to Attendance:**

For granting the terms in each subject minimum attendance of 75% of the theory lectures, practical and tutorial (wherever prescribed) separately will be required out of the total number of lectures, practical and tutorials in the subject conducted in the term.

### **2.2 Similarly, a student who has been given certain class work or assignment has to complete it to the satisfaction of the concerned teacher.**

### **2.3 A student who is not able to attend his / her classes regularly and / or who is not able to complete his / her tutorial / project / assignments properly may not be permitted to appear for the examinations as per the University rules.**

### **2.4 Ordinance – 0.125 Relating to the keeping of terms to the satisfaction of the principal of the college:-**

To keep a term at a college or recognized institution, an undergraduate or post graduate student must complete, to the satisfaction of the principal or the Head of Institution, the course of study at the college or institution, prescribed for such a term for which such an undergraduate or post graduate student belongs.

### **2.5 Leave of Absence: In case students who are not able to attend lectures and / or tutorials for a period exceeding a week in a term, should give intimation to the principal of the college and take prior permission for such absence.**

### **2.6 Absence on medical or other grounds: Absence on medical or other grounds, which is given to the satisfaction of the Principal, may be considered for a satisfactory reason for absence from lectures or tutorials. Yet at the time of granting the terms to a student his / her class work and other academic inputs would be considered to be of paramount importance. Hence, a student may not be granted his / her terms even if he / she explains his / her absence on medical or other grounds. Absence should be with prior permission, in case it is due to unforeseen circumstances, an application duly supported by a medical certificate in the case of other reasons, must reach the Principal within a week of such occasion of absence.**

## **3. DRESS CODE:**

Students are expected to wear decent clothes. Visitors and students are strictly prohibited from wearing the following whilst on the college premises.

Boys:- Caps, Hats, Half –Pants, shorts, Bermudas, Sleeveless T- shirts.

Girls:- Caps, Hats, Half – Pants, shorts, Bermudas, Skin Tight dresses, Revealing Dresses, Short Dresses or Short Skirts, Sleeveless or Short Tops, Facial Piercing other than that for ear-rings and nose-rings strictly prohibited.

**4. CELL PHONES:**

Use of cell phone in any form in the college premises is strictly prohibited. On breach of this discipline, the cell phone holder will be liable for a penalty of Rs. 500/- for the first offence. In case of a repetition of the offence the cell phone shall be liable to confiscation.

5. Students are required to take adequate care of their belongings while on the college premises. Management will not be responsible for any theft / damage to the same.
6. Students are hereby warned not to sit on parapet walls.
7. Grievance Redressal Cell and Woman Development Cell are functioning in the college as per the directions of University of Mumbai.

**8. ANTI RAGGING:**

Maharashtra Prohibition of Ragging Act 1999, which is in force with effect from 15th May 1999, has the following provisions for Action against "Ragging":

- a) Ragging within or outside the college is strictly prohibited.
- b) Whosoever directly or indirectly commits, participates in abets, or propagates ragging within or outside the college, on conviction, be punished with imprisonment for a term upto 2 years and / or penalty which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such students shall not be admitted in any other educational institution for a period of 5 years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the education institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days on receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found to be true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is situated. If there is no substance, prima facie, in the complaint received, he / she shall intimate the fact, in writing to the complainant. The decision of the head of the educational institution shall be final.
- e) If the head of the educational institution fails or neglects to act in the manner specified in section 'd' above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished under section "b" above.
- f) Additional punitive provisions stipulated by the latest order of the Supreme Court.  
Ragging in the college premises is an offence and stern action will be initiated against such offence.

**ORDINANCE 5050, APPENDIX -A**

Sr. No.	Nature of Malpractice	Quantum of Punishment
1	Possession of Copying material	Annulment of the performance of the student at the University / College / Institution examination in full. <b>(Note:</b> This quantum of punishment of malpractices at Sr. No. (2) to Sr. No. (12) in addition to the punishment prescribed thereat.)
2	Actual Copying from the copying material	Exclusion of the student from University or College or Institution Examination for two additional examinations (BOTH THE STUDENTS.)
3	Possession of another student's answer book.	Exclusion of the student from University or College or Institution Examination for two additional examinations (BOTH THE STUDENTS.)
4	Possession of another student's answer book + Actual evidence of copying therefrom.	Exclusion of the student from University or College or Institution Examination for two additional examinations (BOTH THE STUDENTS.)
5	Mutual / Mass Copying	Exclusion of the student from University or College or Institution Examination for three additional examinations.
6	(i) Struggling out or Struggling in of answer book as copying material	Exclusion of the student from University or College or Institution Examination for four additional examinations.
	(ii) Struggling in of written answer book based on the question paper set at the examination.	Exclusion of the student from University or College or Institution Examination for four additional examinations.
	(ii) Struggling in of written answer book and forging signature of the Jr. Supervisor thereon.	Exclusion of the student from University or College or Institution Examination for four additional examinations.
7	Attempt to forge the signature of the Jr. Supervisor on the <u>ans- wer</u> book supplement.	Exclusion of the student from University or College or Institution Examination for four additional examinations
8	Interfering with or counterfeiting of University or College or Institution seal, or answer books or office stationary used in the examination.	Exclusion of the student from University or College or Institution Examination for four additional examinations.
9	Answer book, main or supplement written outside the examination hall or any other insertion in answer book.	Exclusion of the student from University or College or Institution Examination for four additional examinations.
10	Insertion of currency notes / to bribe any of the person's connected with the conduct of examinations.	Exclusion of the student from University or College or Institution Examination for four additional examinations. <b>(Note:</b> This money shall be credited to the Vice - Chancellor' Fund)

11	Using obscene language / violence threat at the University or College or examination to Jr. / Sr. Supervisors / Chief Conductor or examiners.	Exclusion of the student from University or College or Institution Examination for four additional examinations.
12	(i) Impersonation at the University or College or Institution examination.	Exclusion of the student from University or College or Institution Examination for five additional examinations. (Both the students if impersonator is University or College or Institution Student.)
	(ii) Impersonation by a University or College or Institution student at S. S. C. / H.S. C. any other examination.	Exclusion of the student from University or College or Institution Examination for four additional examinations.
13	Revealing identity in any form in the answer written or in any other part of the answer book by the student at the University or College Institution examination.	Annulment of the performance of the Student at the University or College or Institution examination in full.
14	Found having written on palm or on the body, or on the clothes while in the examination.	Annulment of the performance of the Student at the University or College or Institution examination in full.
15	All other malpractices not covered in the aforesaid categories.	Annulment of the performance of the Student at the University or College or Institution examination in full and severe punishment depending upon the gravity of the offence.

16. If on previous occasion disciplinary action was taken against a student for malpractices used at examination and he / she is caught again for malpractices used at the examinations, in this event he / she shall be dealt with severely. Enhanced punishment can be imposed on such students. This enhanced punishment may extend to double the punishment provided for the offence, when committed at the second or subsequent examination.

17. Practical / Dissertation / Project report Examination: Student involved in malpractices at Practical / Dissertation / Project report examinations shall be dealt with as per the punishment provided for the theory examination.

18. The Competent Authority, in addition to the above mentioned punishments, may impose a fine on the student declared guilty.

**(Note: The term "Annulment of Performance in full" includes performance of the student at the theory as well as Annual Practical examination but does not include performance at term work. Project work with its term work, oral or Practical and dissertation examination unless malpractices used there.**

## ADMISSION RULES AND REGULATIONS:

0.2152 A candidate for being eligible for admission to the three year degree course leading to the Bachelor of Commerce must have passed the Higher Secondary School Certificate (Std XII) examination conducted by the different Divisional Board of Secondary and Higher Secondary Education.

OR

Must have passed the Higher Secondary School Certificate (STD XII) examination with vocational subjects / minimum competency based vocational course conducted by the different Divisional Boards of the Maharashtra State Board of Secondary and Higher Secondary Education.

OR

Must have passed an examination of another University or Board recognized as equivalent to Higher Secondary School Certificate (Std XII) examination.

\*The courses, Subjects offered, marking schemes, Examination pattern are subject to change as per the guidelines / Circulars issued by University of Mumbai from time to time.

### PROGRAMMES UNDER THE FACULTY OF COMMERCE ALONG WITH THE ASSIGNMENT OF CREDITS TITLE OF PROGRAMME: BACHELOR OF COMMERCE (B.COM)

YEAR	SEM	COURSE	TITLE OF THE COURSE	LECTURES/ TUTORIALS	CREDIT	
I	I	CORE COURSES / COMMERCE DISCIPLINE				
		1	Accountancy & Financial Management-1	04	03	
		2	Commerce I (Business Dev.)	03	03	
		3	Business Economics I	03	03	
		ALLIED COURSE				
		4	Business Communication I	03 (Tut. 1 per Batch)	03	
		5	Environmental Studies I	04	03	
	6	Mathematical & Statistical Techniques I	05 (Tut. 1 per Batch)	03		
	Foundation Course I (Inter Disciplinary)					
	7	Foundation Course I	03	02		
	II	CORE COURSES / COMMERCE DISCIPLINE				
		1	Accountancy & F.M. -II	03	03	
		2	Commerce II (Business Dev.)	04	03	
		3	Business Economics II	05	03	
ALLIED COURSE						
4		Business Communication II	03 (Tut. 1 per Batch)	03		
5		Environmental Studies II	04	03		
6	Mathematical & Statistical Techniques II	05 (Tut. 1 per Batch)	03			
Foundation Course I (Inter Disciplinary)						
7	Foundation Course I	03	02			

YEAR	SEM	COURSE	TITLE OF THE COURSE	LECTURES/ TUTORIALS	CREDIT
II	III	CORE COURSES / COMMERCE DISCIPLINE			
		1	Accountancy & Financial Management-III	04	03
		2	Commerce III (Mgmt. & Fin.)	03	03
		3	Business Economics III	03	03
		ALLIED COURSE			
		4	Business Law I	04	03
		Applied Component Courses			
	5	Advertising I	03	03	
	Foundation Course I (Inter Disciplinary)				
	6	Foundation Course III	03	02	
	IV	CORE COURSES / COMMERCE DISCIPLINE			
		1	Accountancy & F.M. -III	03	03
		2	Commerce III (Mgmt. & Fin.)	03	03
		3	Business Economics III	03	03
ALLIED COURSE					
4		Business Law I	04	03	
Applied Component Courses					
5	Advertising I	03	03		
Foundation Course I (Inter Disciplinary)					
6	Foundation Course III	03	02		
III	V	CORE COURSES / COMMERCE DISCIPLINE			
		1	Financial Accounting & Auditing VII – Financial Accounting	04	04
		2	Financial Accounting & Auditing VIII – Cost Accounting	04	04
		DISCIPLINE RELATED ELECTIVE COURSES			
		3	Commerce – V	03	03
		4	Business Economics – V	03	03
		ABILITY ENHANCEMENT COURSES			
	5	Computer systems And Applications – I	03	03	
	6	Direct & Indirect Taxation – I	03	03	
	VI	CORE COURSES / COMMERCE DISCIPLINE			
		1	Financial Accounting & Auditing IX – Financial Accounting	04	04
		2	Financial Accounting & Auditing X – Cost Accounting	04	04
		DISCIPLINE RELATED ELECTIVE COURSES			
		3	Commerce – VI	03	03
4		Business Economics – VI	03	03	
ABILITY ENHANCEMENT COURSES					
5	Computer systems And Applications – II	03	03		
6	Direct & Indirect Taxation – II	03	03		

## RULES FOR ADMISSION TO F.Y.J.C.

1. A student who has passed the S.S.C. examination under the 10+2+3 pattern conducted by Maharashtra State Board of Secondary and Higher Secondary Education, Mumbai or any other examination recognized as equivalent by the board is eligible for admission to the F.Y.J.C. class in commerce & Science. Admission to all XI classes will be done as per the procedure laid down by the Maharashtra Government.
2. A student who has passed Std X examination other than that conducted by the Maharashtra board is required to produce an Eligibility Certificate issued by the Divisional Secretary, Maharashtra State Board of Secondary and Higher Secondary Education, Mumbai Divisional Board, Mumbai. Students who fails to produce confirmation Certificate of eligibility before the end of the year will not be allowed to attend the XII classes.
3. For admission to F.Y.J.C. class, it is essential for the students to produce the following documents in original together with two attested copies of each.
  - a) S.S.C. Original Mark sheet
  - b) Original School Leaving Certificate.
  - c) Eligibility Certificate in case of those passing exam from any other board
  - d) Three Recent passport Size Photographs of the student
  - e) Original Caste Certificate
  - f) S.S.C. Examination Passing Certificate.
4. A student seeking admission to the junior college shall have to be present himself / herself along with the admission form available in the college office duly filled signed by the student and his/ her parent / guardian. Admission to Std. XI class will be made as per the procedure laid down by the Education Department and the Management.
5. Purchasing Admission form does not guarantee admission to the college. No admission shall be regarded as granted unless it is given by the authority and the necessary fee paid in the college office.

<b>Subject Offered at Junior College</b>			
<b>Science Faculty (English Medium)</b>		<b>Commerce Faculty (English Medium)</b>	
<b>No.</b>	<b>Compulsory Subjects</b>	<b>No.</b>	<b>Compulsory Subjects</b>
1	English	1	English
2	Marathi / Hindi / Information Technology	2	Marathi / Hindi / Information Technology
3	Environmental Studies	3	Environmental Studies
4	Physical Education	4	Physical Education
<b>Optional Subjects</b>		<b>Optional Subjects</b>	
5	Physics	5	Economics
6	Chemistry	6	Book keeping And Accountancy
7	Biology / Computer Science	7	Organization of Commerce
8	Mathematics / Geography	8	Mathematics / Secretarial Practice



**F.Y.J.C.**

PARTICULARS	SCIENCE			COMMERCE	
	REGULAR	REGULAR WITH I T	WITH COMPUTER SCIENCE	REGULAR	REGULAR WITH I T
Tuition Fees	5500	5500	5500	4500	4700
Admission Fees	500	500	500	500	500
First Term Fees	750	750	750	750	750
Laboratory Fees	700	800	800	-----	-----
Laboratory Deposit	300	300	300	-----	-----
Library Fees	300	300	300	300	300
Library Deposit	300	300	300	300	300
Exam Fees	250	250	250	250	250
I T Fees	-----	5500	-----	-----	5500
Computer Science	-----	-----	8,900	-----	-----
Second Term Tuition Fees	5500	5500	5500	4500	4700
Second Term Fees	750	750	750	750	750
I Card & Photo Fees	100	100	100	100	100
Magazine	100	100	100	100	100
<b>TOTAL FEES</b>	<b>15,050/-</b>	<b>20,650/-</b>	<b>24,050/-</b>	<b>12,050/-</b>	<b>17,950/-</b>

**S.Y.J.C.**

PARTICULARS	SCIENCE			COMMERCE	
	REGULAR	REGULAR WITH I T	COMPUTER SCIENCE	REGULAR	REGULAR WITH I T
Tuition Fees	6000	6000	6000	4500	4500
Admission Fees	NIL	NIL	NIL	NIL	NIL
First Term Fees	750	750	750	750	750
Laboratory Fees	800	800	800	-----	-----
Library Fees	300	300	300	300	300
Exam Fees	250	250	250	250	250
I T Fees	-----	4000	-----	-----	4000
Computer Science	-----	-----	9500	-----	-----
Second Term Tuition Fees	6000	6000	6000	4500	4500
Second Term Fees	750	750	750	750	750
I - Card Fees & Photo Fees	100	100	100	100	100
Magazine	100	100	100	100	100
<b>Total</b>	<b>15,050/-</b>	<b>19,050/-</b>	<b>24,550/-</b>	<b>11,250/-</b>	<b>15,250/-</b>

\* Those students who want admission in S.Y.J.C. (from other colleges) will have to pay Rs.500/- extra as admission fees.

**FEES STRUCTURE FOR FOR THE ACADEMIC YEAR 2018 - 19**

Particulars	F.Y.B.Com.	S.Y.B.Com.	T.Y.B.Com.
Tuition Fees (Term I) ✓	4000 5500.00	4000.00	2185.00
Tuition Fees (Term II) ✓	4000 5500.00	4000.00	2185.00
Admission Fees	200.00	200.00	200.00
Enrolment Fees to M.U.	220.00	0.00	0.00
Gymkhana Fees ✓	400.00	400.00	400.00
Exam Fees	2000.00	2000.00	2000.00
Library Fees	200.00	200.00	200.00
Student Activities Fees	250.00	250.00	250.00
University Sports And Cultural Fees	30.00	30.00	30.00
Vice Chancellor Fund	20.00	20.00	20.00
E- Suvidha	20.00	20.00	20.00
Disaster Relief Fund	20.00	20.00	20.00
Group Insurance	20.00	20.00	20.00
E- Charges	20.00	20.00	20.00
Other Fees	150.00	150.00	150.00
Library Deposits ✓	250.00	0.00	0.00
Photo & I- Card ✓	100.00	100.00	100.00
Magazine ✓	100.00	100.00	100.00
Admission Form & Brochure ✓	100.00	100.00	100.00
<b>TOTAL</b>	<b>15100.00</b>	<b>11630.00</b>	<b>8000.00</b>

- Note:** - 1) Other fees includes Alumni Association Fees 50/-, Students Welfare Fund 50/-, First Aid 25/-, Bona fide Certificate 25/-.
- 2) Document Verification Fees Rs.500/- will be charged extra for the students coming from other states.

**COLLEGE TIMINGS:**

College Timing: - 7.00 am to 12.15 pm  
Saturday Timing: - 7.00 am to 10.55am

College Library Timing: - 8.00 am to 2.30 pm  
Saturday Timing: - 8.00 am to 11.30 am

College Office Timing: - 8.00 am to 2.30 pm  
Saturday Timing: - 8.00 am to 11.30 am

## **THE COLLEGE LIBRARY AND OTHER FACILITIES**

The college Library remains open for study, Reference and Issue of books from 8.00 am to 2.30 pm on all working days.

Any change in library hours will be notified on the Library Notice Board from time to time. Presently the Library has more than 1250 books on various subjects related to the courses taught in the degree & junior college. The library regularly orders leading Business as well as General News Magazines for the benefit of the students. Some of the magazines that the library subscribes to are – The Economist, Business World, Business Today, India Today, Business Economics, Competitive Success, Engineering Success, Shikashan Sankraman, etc.

The Library Staff is always attentive to the needs of students and teachers and is very Co-operative.

## **COLLEGE GYMKHANA**

The college Gymkhana provides facility to the students to participate in various sports and games. The College regularly sends out students to represent the college in various tournaments, both in individual and team events. Students can avail various indoor and outdoor sports facilities like carom, chess, Table Tennis, Badminton, volley- ball, football, basket- ball, cricket etc.

## **STUDENT'S COUNCIL**

The students' council is managed by its chairperson and various secretaries. It encourages students to take part in Dramatics, Dance & Music, Debating, Elocution, Essay writing, Poetry Writing, Singing Contests, arranging various college exhibition and other competitions.

The G. S. (General Secretary) is elected by class Representatives as per notification of the University.

The G. S. Co-ordinates with the Secretaries of various societies / Associations to ensure a smooth functioning of the Student's Council.

The student's council organizes celebration of various "Days" such as Rose Day, Black & White Day, Saree & Tie Day, Friendship Day & Traditional Day with the prior permission of the principal.

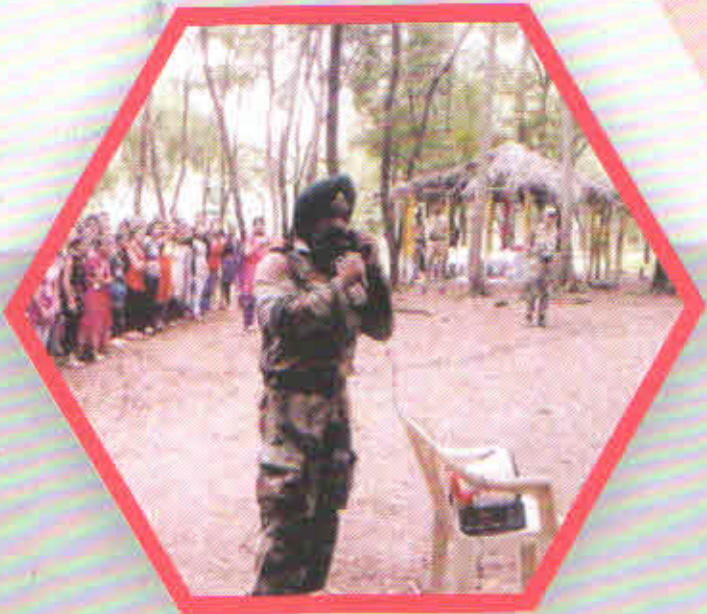
## **P.B.V. COLLEGE CULTURAL DEPARTMENT**

The department undertakes various events and competitions at college level which includes:

- 1) Debate and Elocution
- 2) Plays and Drama
- 3) Dance and Singing
- 4) College Festival (Palette)
- 5) Seminar and Events

These events and activities are carried out to develop the creative and aesthetic skills among our students.

# EVENTS HELD IN COLLEGE





**PADMASHREE BHAUSAHEB VARTAK COLLEGE**

Address: Opp. Jivdani Paanch Payari, Chandansar Road,  
Virar (E), Tal. Vasai, Dist. Palghar ☎ +91 90499 44194



**PADMASHREE BHAUSAHEB VARTAK COLLEGE**

Address: Opp. Jivdani Paanch Payari, Chandansar Road,  
Virar (E), Tal. Vasai, Dist. Palghar ☎ +91 90499 44194



A.V.A. EDUCATION SOCIETY'S

**PADMASHREE BHAUSAHEB VARTAK COLLEGE**

(Affiliated to Mumbai University)

&

**NARSINH GOVINDRAO VARTAK JUNIOR COLLEGE**



# PROSPECTUS 2019 - 2020





**Computer  
Laboratory**



**College  
Gymkhana**



**College  
Library**

# AGASHI VIRAR ARNALA EDUCATION SOCIETY.

## ABOUT US:

76 Glorious years of rich heritage and virtue filled history is what builds up the Agashi Virar Arnala Education Society.

The wick of this lamp of education that was lit back in 1942, today is illuminating the lives of 15162 students at its various esteemed educational institutions spread across the Vasai – Virar region.



## OUR INSPIRATION:



**Shri Annasaheb Vartak**



**Padmashree Bhausaheb Vartak**



**Shri Narsinh Govindrao Vartak**



**Smt. Taramai Narsinh Vartak**

### **A. V. A. EDUCATION SOCIETY COMMITTEE**

Shri. Vikas Narsinh Vartak  
President and Trustee

Dr. Harshavardhan Daji Patil  
Vice President and Trustee

Shri. Narayan Ganesh Mhatre  
Secretary

Shri. Shantaram Bapuji Jadhav  
Vice President and Trustee

Shri. Krishnakumar Ravji Galwankar  
Secretary and Trustee

Shri. Satyawan Bhau Patil  
Treasurer

## **VISION:**

To be a holistic institute of academic excellence instrumental in empowering its students for constructive and sustained engagement of society and shaping them into precursors of contemporary global league.

## **MISSION:**

The college mission statement "Gyanmayo Bhava", signifies at refining the pedagogic expertise by providing dynamic, liberal and relevant education to the students from all walks of society and equip them with the required knowledge and skills to face the challenges of the global scenario.

## **OBJECTIVES OF OUR COLLEGE:**

- 1) To commit towards following the all-round development of the student's personality through dynamic education and expose them to the vast treasure of knowledge.
- 2) To create a platform for students for exploring their creative potential and nurturing the spirit of entrepreneurship.
- 3) To inculcate the interactive and learner centric teaching – learning methods for betterment of the students.
- 4) To motivate the staff in enhancing their creative potentials in their field of research and development in order to utilize it for the development of students.
- 5) Provide inclusive education by making it accessible to all sections of society.



**Shri. Vikas Narsinh Vartak**

Carrying on the legacy of my noted and honorable family luminaries like Late. Shri Annasaheb Vartak, Padmashree Bhausahab Vartak and late Smt. Taramai Vartak, I dedicate myself towards the society and its development.

Being the head of the Agashi Virar Arnala Education Society Trust; I am obligated to drive it towards providing empowerment to the students through our enriching and growth nurturing educational programme. Our vision is to help our children invest in a successful future thereby helping them gain their individuality through a developed confident attitude.

I commit myself towards sincere and dedicated services to mankind which in turn is worship towards Almighty.

**Shri Vikas Narsinh Vartak**

## **GENERAL INSTRUCTIONS:**

The college has been instructed by the University of Mumbai to strictly follow the provision of ordinances 0.119 and 0.125. Under this ordinances, the college may not send the forms for admission to the university examination of those students who do not fulfill the necessary requirements.

### **1. RULES OF DISCIPLINE:**

- 1.1 Possession and Production of Identity Card: Every bonafide student of the college must wear his / her Identity Card at all times when he / she is in the college campus.
- 1.2 A student who is found in a tutorial batch or a division or a class, which is not meant for him / her, will be severely dealt with.
- 1.3 Students should not loiter in the corridors or in the college premises particularly when classes are going on.
- 1.4 Complete silence should be observed in the library as well as in the classrooms. Students are advised to maintain Decorum while conversing in the corridors.
- 1.5 Student should not invite any outsider to the college premises, classrooms, library, canteen or gymkhana.
- 1.6 No fund collection is to be made by any student without prior written permission from the Principal.
- 1.7 Student should take care of their books, exercise books, calculators and other belongings. They are advised not to leave these in the classroom, library, gymkhana, canteen, etc. The college is not responsible for any loss or damage of the articles or valuables of the students.
- 1.8 Student should not cause any damage to college property and are expected to take care of it.
- 1.9 The Principal has the power to determine the suitable disciplinary action, for maintaining discipline and proper conduct of the students of the college.
- 1.10 Undertaking to be given by the guardians and parents / guardians are requested to go through the rules of conduct and discipline while allowing their son / daughter / ward to join the college. The student will have to submit an undertaking from the parent / guardian on the prescribed form given in the admission form that their wards would submit themselves to the normal enforcement of rules of discipline.
- 1.11 Smoking & Drugs:
  - A) Smoking is strictly prohibited in the college and canteen.
  - B) Any student having anything to do with the use of narcotic drugs will be expelled from the college and criminal proceeding will be initiated against him / her.
  - C) The college being a Tobacco Free Zone, students are not allowed to smoke or consume any tobacco products in the campus.

### **AS PER THE PROVISIONS OF PREVENTION OF FOOD ADULTERATION ACT, 1954:**

SALE OR DISTRIBUTION OF GUTKA AND RELATED FOOD PRODUCTS IS PROHIBITED WITHIN 100 METERS OF THE PERIPHERY OF ANY EDUCATIONAL, GOVERNMENT OR SEMI – GOVERNMENT INSTITUTION ANY VIOLATION OF THE ABOVE WOULD ATTRACT A PENALTY OF Rs. 1000/- ALONG WITH 3 YEARS RIGOROUS IMPRISONMENT.

- 1.1 Expulsion: If, for any reason, in the opinion of the Principal, which shall be final, the continuance of the student in the college is deemed detrimental to the best interest of the college, the Principal may expel such a student from the college without assigning any reason for the decision.
- 1.2 Students who are found irregular in attendance and / or misbehave in the college, will not be admitted to the next semester / subsequent year as the case may be, and the admission of such students shall be at discretion of the principal.

## **2. ATTENDANCE:**

### **2.1 Ordinance – 0.119 Relating to Attendance:**

For granting the terms in each subject minimum attendance of 75% of the theory lectures, practical and tutorial (wherever prescribed) separately will be required out of the total number of lectures, practical and tutorials in the subject conducted in the term.

### **2.2 Similarly, a student who has been given certain class work or assignment has to complete it to the satisfaction of the concerned teacher.**

### **2.3 A student who is not able to attend his / her classes regularly and / or who is not able to complete his / her tutorial / project / assignments properly may not be permitted to appear for the examinations as per the University rules.**

### **2.4 Ordinance – 0.125 Relating to the keeping of terms to the satisfaction of the principal of the college:-**

To keep a term at a college or recognized institution, an undergraduate or post graduate student must complete, to the satisfaction of the principal or the Head of Institution, the course of study at the college or institution, prescribed for such a term for which such an undergraduate or post graduate student belongs.

### **2.5 Leave of Absence: In case students who are not able to attend lectures and / or tutorials for a period exceeding a week in a term, should give intimation to the principal of the college and take prior permission for such absence.**

### **2.6 Absence on medical or other grounds: Absence on medical or other grounds, which is given to the satisfaction of the Principal, may be considered for a satisfactory reason for absence from lectures or tutorials. Yet at the time of granting the terms to a student his / her class work and other academic inputs would be considered to be of paramount importance. Hence, a student may not be granted his / her terms even if he / she explains his / her absence on medical or other grounds. Absence should be with prior permission, in case it is due to unforeseen circumstances, an application duly supported by a medical certificate in the case of other reasons, must reach the Principal within a week of such occasion of absence.**

## **3. DRESS CODE:**

Students are expected to wear decent clothes. Visitors and students are strictly prohibited from wearing the following whilst on the college premises.

Boys:- Caps, Hats, Half – Pants, shorts, Bermudas, Sleeveless T- shirts.

Girls:- Caps, Hats, Half – Pants, shorts, Bermudas, Skin Tight dresses, Revealing Dresses, Short Dresses or Short Skirts, Sleeveless or Short Tops, Facial Piercing other than that for ear-rings and nose-rings strictly prohibited.

#### 4. **CELL PHONES:**

Use of cell phone in any form in the college premises is strictly prohibited. On breach of this discipline, the cell phone holder will be liable for a penalty of Rs. 500/- for the first offence. In case of a repetition of the offence the cell phone shall be liable to confiscation.

5. Students are required to take adequate care of their belongings while on the college premises. Management will not be responsible for any theft / damage to the same.
6. Students are hereby warned not to sit on parapet walls.
7. Grievance Redressal Cell and Woman Development Cell are functioning in the college as per the directions of University of Mumbai.

#### 5. **ANTI RAGGING:**

Maharashtra Prohibition of Ragging Act 1999, which is in force with effect from 15th May 1999, has the following provisions for Action against "Ragging":

- a) Ragging within or outside the college is strictly prohibited.
- b) Whosoever directly or indirectly commits, participates in abets, or propagates ragging within or outside the college, on conviction, be punished with imprisonment for a term upto 2 years and / or penalty which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such students shall not be admitted in any other educational institution for a period of 5 years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the education institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days on receipt of the complaint, enquire into the matter mentioned in the complaint and if, *prima facie*, it is found to be true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is situated. If there is no substance, *prima facie*, in the complaint received, he / she shall intimate the fact, in writing to the complainant. The decision of the head of the educational institution shall be final.
- e) If the head of the educational institution fails or neglects to act in the manner specified in section 'd' above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished under section "b" above.
- f) Additional punitive provisions stipulated by the latest order of the Supreme Court.

Ragging in the college premises is an offence and stern action will be initiated against such offence.



## 6. MAHADBT SCHOLARSHIP:

Maha DBT Scholarship is a unique platform run by the Government of Maharashtra for its citizen/students to help them avail benefits of different schemes available on "**Aaple Sarkar DBT (Direct Benefit Transfer)**" portal from the academic session 2018 - 19 onwards.

Students would have to register on the portal, create their profile by filing their personal and educational details and apply for eligible scheme.

### **AAPLE SARKAR DBT FEATURES:**

1. Citizens can Register and submit their application forms online (For applying state sponsored scholarship scheme) from anywhere, anytime.
2. Citizens can View / Track the status of their own application by entering the Application Id in the application Tracking module.
3. Uploading a supporting documents (such as Mark sheet, TC Certificate, Caste Certificate, income Certificate.... etc.) for easy verification and transparency.
4. Applicants will receive SMS and email alerts at various stages of application processing.
5. Direct disbursement of benefits to the registered applicants Aadhaar linked Bank Account.
6. Easy sanctioning of application process for sanctioning Authority.
7. Creation of Role Based Unique Login Id and Password.
8. Transparency in monitoring of Scholarship by Department / state government or both.

### **GUIDELINES FOR FILLING THE ONLINE APPLICATION FORM ON THE AAPLE SARKAR DBT PORTAL FOR STUDENTS:**

1. Aadhaar Number is needed from the Academic Session 2017-18 onwards. Students not having Aadhaar number can also register on DBT portal.
2. Applicants are advised to go through the Instruction Bulletin carefully and acquaint themselves with all requirements to fill up the scholarship form on Aaple Sarkar DBT portal.
3. It will be the sole responsibility of the applicant to make sure that he / she is eligible to apply (Refer Check eligibility module) and fulfils all the conditions prescribed for the scholarship.

4. In case of in-eligibility of the applicant, which detected during any stage by verification by authorities, his/her scholarship will be rejected / cancelled with remarks.
5. Applicant must check that all details provided by him / her are correct before final submission, as there will be no provision to edit details thereafter.
6. Mode of submission of application for scholarship will be through online only. No other mode will be entertained.
6. Titles / labels which carrying star marked (\* required!) are compulsory fields in Application form.

To apply for the Scholarship on Aaple Sarkar Maha DBT portal students are advised to check out the **Maha DBT Portal** or the link <https://mahadbtmahait.gov.in> for specific documents that are required for the scholarships available under different departments in Maha DBT. The common documents that are essential for the application are listed below:

- Domicile Certificate
- Income Certificate
- H.S.C. and S.S.C. Certificate
- Affidavit and Aadhar Card of the applicant
- Pan Card
- Fee Receipt
- College Bonafide Certificate
- Caste Validity Certificate
- CAP Allotment Letter
- Hostel Certificate

## ADMISSION RULES AND REGULATIONS:

0.2152 A candidate for being eligible for admission to the three year degree course leading to the Bachelor of Commerce must have passed the Higher Secondary School Certificate (Std XII) examination conducted by the different Divisional Board of Secondary and Higher Secondary Education.

OR

Must have passed the Higher Secondary School Certificate (STD XII) examination with vocational subjects / minimum competency based vocational course conducted by the different Divisional Boards of the Maharashtra State Board of Secondary and Higher Secondary Education.

OR

Must have passed an examination of another University or Board recognized as equivalent to Higher Secondary School Certificate (Std XII) examination.

\*The courses, Subjects offered, marking schemes, Examination pattern are subject to change as per the guidelines / Circulars issued by University of Mumbai from time to time.

**ORDINANCE 5050, APPENDIX -A**

Sr. No.	Nature of Malpractice	Quantum of Punishment
1	Possession of Copying material	Annulment of the performance of the student at the University / College / Institution examination in full. (Note: This quantum of punishment of malpractices at Sr. No. (2) to Sr. No. (12) in addition to the punishment prescribed thereat.)
2	Actual Copying from the copying material	Exclusion of the student from University or College or Institution Examination for two additional examinations (BOTH THE STUDENTS.)
3	Possession of another student's answer book.	Exclusion of the student from University or College or Institution Examination for two additional examinations (BOTH THE STUDENTS.)
4	Possession of another student's answer book + Actual evidence of copying therefrom.	Exclusion of the student from University or College or Institution Examination for two additional examinations (BOTH THE STUDENTS.)
5	Mutual / Mass Copying	Exclusion of the student from University or College or Institution Examination for three additional examinations.
6	(i) Struggling out or Struggling in of answer book as copying material	Exclusion of the student from University or College or Institution Examination for four additional examinations.
	(ii) Struggling in of written answer book based on the question paper set at the examination.	Exclusion of the student from University or College or Institution Examination for four additional examinations.
	(ii) Struggling in of written answer book and forging signature of the Jr. Supervisor thereon.	Exclusion of the student from University or College or Institution Examination for four additional examinations.
7	Attempt to forge the signature of the Jr. Supervisor on the answer book supplement.	Exclusion of the student from University or College or Institution Examination for four additional examinations
8	Interfering with or counterfeiting of University or College or Institution seal, or answer books or office stationary used in the examination.	Exclusion of the student from University or College or Institution Examination for four additional examinations.
9	Answer book, main or supplement written outside the examination hall or any other insertion in answer book.	Exclusion of the student from University or College or Institution Examination for four additional examinations.
10	Insertion of currency notes / to bribe any of the person's connected with the conduct of examinations.	Exclusion of the student from University or College or Institution Examination for four additional examinations. (Note: This money shall be credited to the Vice - Chancellor' Fund)

11	Using obscene language / violence threat at the University or College or examination to Jr. / Sr. Supervisors / Chief Conductor or examiners.	Exclusion of the student from University or College or Institution Examination for four additional examinations.
12	(i) Impersonation at the University or College or Institution examination.	Exclusion of the student from University or College or Institution Examination for five additional examinations. (Both the students if impersonator is University or College or Institution Student.)
	(ii) Impersonation by a University or College or Institution student at S. S. C. / H.S. C. any other examination.	Exclusion of the student from University or College or Institution Examination for four additional examinations.
13	Revealing identity in any form in the answer written or in any other part of the answer book by the student at the University or College Institution examination.	Annulment of the performance of the Student at the University or College or Institution examination in full.
14	Found having written on palm or on the body, or on the clothes while in the examination.	Annulment of the performance of the Student at the University or College or Institution examination in full.
15	All other malpractices not covered in the aforesaid categories.	Annulment of the performance of the Student at the University or College or Institution examination in full and severe punishment depending upon the gravity of the offence.

16. If on previous occasion disciplinary action was taken against a student for malpractices used at examination and he / she is caught again for malpractices used at the examinations, in this event he / she shall be dealt with severely. Enhanced punishment can be imposed on such students. This enhanced punishment may extend to double the punishment provided for the offence, when committed at the second or subsequent examination.

17. Practical / Dissertation / Project report Examination: Student involved in malpractices at Practical / Dissertation / Project report examinations shall be dealt with as per the punishment provided for the theory examination.

18. The Competent Authority, in addition to the above mentioned punishments, may impose a fine on the student declared guilty.

**(Note: The term "Annulment of Performance in full" includes performance of the student at the theory as well as Annual Practical examination but does not include performance at term work. Project work with its term work, oral or Practical and dissertation examination unless malpractices used there.**

**PROGRAMMES UNDER THE FACULTY OF COMMERCE ALONG WITH THE ASSIGNMENT OF CREDITS TITLE OF PROGRAMME: BACHELOR OF COMMERCE (B.COM).**

<b>F.Y.B.Com. Sem - I</b>			
<b>No. of Courses</b>	<b>Subjects Name</b>	<b>Credit Points</b>	<b>Weekly Number of Lectures/Tutorials</b>
<b>1</b>	<b>Elective Courses (EC)</b>		
<b>1A.</b>	<b>Discipline Specific Elective(DSE)Courses</b>		
	1. Accountancy and Financial Management I	3	4
<b>1B.</b>	<b>Discipline Related Elective(DRE)Courses</b>		
	2. Commerce I	3	3
	3. Business Economics I	3	3
<b>2</b>	<b>Ability Enhancement Courses (AEC)</b>		
<b>2A.</b>	<b>Ability Enhancement Compulsory Courses (AECC)</b>		
	4. Business Communication I	3	03\04 (30 students per batch)
	5. Environmental Studies I	3	4
<b>2B.</b>	<b>Skill Enhancement Courses (SEC)</b>		
	6. Foundation Course-I	2	3
<b>3</b>	<b>Core Courses (CC)</b>		
	7. Mathematical and Statistical Techniques I	3	05\04 (30 students per batch)
	<b>Total Credit Points</b>	<b>20</b>	
<b>F.Y.B.Com. Sem - II</b>			
<b>No. of Courses</b>	<b>Subjects Name</b>	<b>Credit Points</b>	<b>Weekly Number of Lectures/Tutorials</b>
<b>1</b>	<b>Elective Courses (EC)</b>		
<b>1A.</b>	<b>Discipline Specific Elective(DSE)Courses</b>		
	1. Accountancy and Financial Management II	3	4
<b>1B.</b>	<b>Discipline Related Elective(DRE)Courses</b>		
	2. Commerce II	3	3
	3. Business Economics II	3	3
<b>2</b>	<b>Ability Enhancement Courses (AEC)</b>		
<b>2A.</b>	<b>Ability Enhancement Compulsory Courses (AECC)</b>		
	4. Business Communication II	3	03\04 (30 students per batch)
	5. Environmental Studies II	3	4
<b>2B.</b>	<b>Skill Enhancement Courses (SEC)</b>		
	6. Foundation Course-II	2	3
<b>3</b>	<b>Core Courses (CC)</b>		
	7. Mathematical and Statistical Techniques II	3	05\04 (30 students per batch)
	<b>Total Credit Points</b>	<b>20</b>	

<b>S.Y.B.Com. Sem - III</b>			
<b>No. of Courses</b>	<b>Subjects Name</b>	<b>Credit Points</b>	<b>Weekly Number of Lectures/Tutorials</b>
<b>1</b>	<b>Elective Courses (EC)</b>		
<b>1A.</b>	<b>Discipline Specific Elective(DSE)Courses</b>		
	1. Accountancy and Financial Management III	3	4
	2. Financial Accounting and Auditing V - Introduction to Management Accounting	3	3
<b>1B.</b>	<b>Discipline Related Elective(DRE)Courses</b>		
	3. Commerce III	3	3
	4. Business Economics III	3	3
<b>2</b>	<b>Ability Enhancement Courses (AEC)</b>		
<b>2A.</b>	<b>Skill Enhancement Courses (SEC) Group A</b>		
	5. Advertising I	3	3
<b>2B.</b>	<b>Skill Enhancement Courses (SEC) Group B</b>		
	6. Foundation Course-III	2	3
<b>3</b>	<b>Core Courses (CC)</b>		
	7. Business Law I	3	4
	<b>Total Credit Points</b>	<b>20</b>	
<b>S.Y.B.Com. Sem - IV</b>			
<b>No. of Courses</b>	<b>Subjects Name</b>	<b>Credit Points</b>	<b>Weekly Number of Lectures/Tutorials</b>
<b>1</b>	<b>Elective Courses (EC)</b>		
<b>1A.</b>	<b>Discipline Specific Elective(DSE)Courses</b>		
	1. Accountancy and Financial Management IV	3	4
	2. Financial Accounting and Auditing VI - Auditing	3	3
<b>1B.</b>	<b>Discipline Related Elective(DRE)Courses</b>		
	3. Commerce IV	3	3
	4. Business Economics IV	3	3
<b>2</b>	<b>Ability Enhancement Courses (AEC)</b>		
<b>2A.</b>	<b>Skill Enhancement Courses (SEC) Group A</b>		
	5. Advertising II	3	3
<b>2B.</b>	<b>Skill Enhancement Courses (SEC) Group B</b>		
	6. Foundation Course-IV	2	3
<b>3</b>	<b>Core Courses (CC)</b>		
	7. Business Law II	3	4
	<b>Total Credit Points</b>	<b>20</b>	

<b>T.Y.B.Com. Sem - V</b>			
<b>No. of Courses</b>	<b>Subjects Name</b>	<b>Credit Points</b>	<b>Weekly Number of Lectures/Tutorials</b>
<b>1</b>	<b>Elective Courses (EC)</b>		
<b>1A.</b>	<b>Discipline Specific Elective(DSE)Courses</b>		
	Financial Accounting and Auditing VII -Financial Accounting	4	4
	Financial Accounting and Auditing VIII - Cost Accounting	4	4
<b>1B.</b>	<b>Discipline Related Elective(DRE)Courses</b>		
	3. Commerce V	3	3
	4. Business Economics V	3	3
<b>2</b>	<b>Ability Enhancement Courses (AEC)</b>		
	5. Computer System And Application Paper I	3	03\04 (30 students per batch)
	6. Direct & Indirect Taxes Paper I	3	3
	<b>Total Credit Points</b>	<b>20</b>	
<b>T.Y.B.Com. Sem - VI</b>			
<b>No. of Courses</b>	<b>Subjects Name</b>	<b>Credit Points</b>	<b>Weekly Number of Lectures/Tutorials</b>
<b>1</b>	<b>Elective Courses (EC)</b>		
<b>1A.</b>	<b>Discipline Specific Elective(DSE)Courses</b>		
	Financial Accounting and Auditing IX -Financial Accounting	4	4
	Financial Accounting and Auditing X - Cost Accounting	4	4
<b>1B.</b>	<b>Discipline Related Elective(DRE)Courses</b>		
	3. Commerce VI	3	3
	4. Business Economics VI	3	3
<b>2</b>	<b>Ability Enhancement Courses (AEC)</b>		
	5. Computer System And Application Paper II	3	03\04 (30 students per batch)
	6. Direct & Indirect Taxes Paper II	3	3
	<b>Total Credit Points</b>	<b>20</b>	



# SENIOR COLLEGE

## FEE STRUCTURE FOR THE ACADEMIC YEAR 2019 - 20

Particulars	F.Y.B.Com.	S.Y.B.Com.	T.Y.B.Com.
Tuition Fees (Term I)	4000.00	4000.00	2185.00
Tuition Fees (Term II)	4000.00	4000.00	2185.00
Admission Fees	200.00	200.00	200.00
Enrolment Fees to M.U.	220.00	0.00	0.00
Gymkhana Fees	400.00	400.00	400.00
Exam Fees	2000.00	2000.00	2000.00
Library Fees	200.00	200.00	200.00
Student Activities Fees	250.00	250.00	250.00
University Sports And Cultural Fees	60.00	60.00	60.00
Vice Chancellor Fund	20.00	20.00	20.00
E- Suvidha	50.00	50.00	50.00
Disaster Relief Fund	20.00	20.00	20.00
Group Insurance	20.00	20.00	20.00
E - Charges	20.00	20.00	20.00
National Service Scheme (Ekak Yojana)	10.00	10.00	10.00
N.S.S. Registration Fees	10.00	10.00	10.00
Annual State Level Contribution	24.00	24.00	24.00
Other Fees	150.00	150.00	150.00
Library Deposits	250.00	0.00	0.00
Photo & I- Card	100.00	100.00	100.00
Magazine	100.00	100.00	100.00
Admission Form	100.00	100.00	100.00
<b>TOTAL</b>	<b>12204.00</b>	<b>11734.00</b>	<b>8104.00</b>

- Note:** - 1) Other fees includes Alumni Association Fees 50/-, Students Welfare Fund 50/-, First Aid 25/-, Bona fide Certificate 25/-.
- 2) Document Verification Fees Rs.500/- will be charged extra for the students coming from other states.

### COLLEGE TIMINGS:

College Timing: - 7.00 am to 11.30 am  
Saturday Timing: - 7.00 am to 10.50 am

College Library Timing: - 7.00 am to 1.20 pm  
Saturday Timing: - 7.00 am to 10.45 am

College Office Timing: - 8.00 am to 2.30 pm  
Saturday Timing: - 8.00 am to 11.30 am

## RULES FOR ADMISSION TO F.Y.J.C.

1. A student who has passed the S.S.C. examination under the 10+2+3 pattern conducted by Maharashtra State Board of Secondary and Higher Secondary Education, Mumbai or any other examination recognized as equivalent by the board is eligible for admission to the F.Y.J.C. class in commerce & Science. Admission to all XI classes will be done as per the procedure laid down by the Maharashtra Government.
2. A student who has passed Std X examination other than that conducted by the Maharashtra board is required to produce an Eligibility Certificate issued by the Divisional Secretary, Maharashtra State Board of Secondary and Higher Secondary Education, Mumbai Divisional Board, Mumbai. Students who fails to produce confirmation Certificate of eligibility before the end of the year will not be allowed to attend the XII classes.
3. For admission to F.Y.J.C. class, it is essential for the students to produce the following documents in original together with two attested copies of each.
  - a) S.S.C. Original Mark sheet
  - b) Original School Leaving Certificate.
  - c) Eligibility Certificate in case of those passing exam from any other board
  - d) Three Recent passport Size Photographs of the student
  - e) Original Caste Certificate
  - f) S.S.C. Examination Passing Certificate.
4. A student seeking admission to the junior college shall have to be present himself / herself along with the admission form available in the college office duly filled signed by the student and his/ her parent / guardian. Admission to Std. XI class will be made as per the procedure laid down by the Education Department and the Management.
5. Purchasing Admission form does not guarantee admission to the college. No admission shall be regarded as granted unless it is given by the authority and the necessary fee paid in the college office.

Subject Offered at Junior College			
Science Faculty (English Medium)		Commerce Faculty (English Medium)	
No.	Compulsory Subjects	No.	Compulsory Subjects
1	English	1	English
2	Physics	2	Economics
3	Environmental Studies	3	Environmental Studies
4	Physical Education	4	Physical Education
5	Chemistry	5	Book keeping And Accountancy
		6	Organization of Commerce
Optional Subjects		Optional Subjects	
6	Marathi / Hindi / Information Technology	7	Marathi / Hindi / Information Technology
7	Biology / Computer Science		
8	Mathematics / Geography	8	Mathematics / Secretarial Practice

**JUNIOR COLLEGE****FEES STRUCTURE FOR FOR THE ACADEMIC YEAR 2019 - 20****F.Y.J.C.**

PARTICULARS	SCIENCE			COMMERCE	
	REGULAR	REGULAR WITH I T	WITH COMPUTER SCIENCE	REGULAR	REGULAR WITH I T
Tuition Fees	5500	5500	5000	4500	4700
Admission Fees	500	500	500	500	500
First Term Fees	750	750	750	750	750
Laboratory Fees	700	800	800	-----	-----
Laboratory Deposit	300	300	300	-----	-----
Library Fees	300	300	300	300	300
Library Deposit	300	300	300	300	300
Exam Fees	250	250	250	250	250
I T Fees	-----	5500	-----	-----	5500
Computer Science	-----	-----	5,900	-----	-----
Second Term Tuition Fees	5500	5500	5000	4500	4700
Second Term Fees	750	750	700	750	750
I Card & Photo Fees	100	100	100	100	100
Magazine	100	100	100	100	100
<b>TOTAL FEES</b>	<b>15,050/-</b>	<b>20,650/-</b>	<b>20,000/-</b>	<b>12,050/-</b>	<b>17,950/-</b>

**S.Y.J.C.**

Particulars	SCIENCE			COMMERCE	
	Regular	Regular With I T	Computer Science	Regular	Regular With I T
Tuition Fees	6000	6000	6000	4500	4500
Admission Fees	NIL	NIL	NIL	NIL	NIL
First Term Fees	750	750	750	750	750
Laboratory Fees	800	800	800	-----	-----
Library Fees	300	300	300	300	300
Exam Fees	250	250	250	250	250
I T Fees	-----	4000	-----	-----	4000
Computer Science	-----	-----	6000	-----	-----
Second Term Tuition Fees	6000	6000	5000	4500	4500
Second Term Fees	750	750	700	750	750
I - Card Fees & Photo Fees	100	100	100	100	100
Magazine	100	100	100	100	100
<b>Total</b>	<b>15,050/-</b>	<b>19,050/-</b>	<b>20,000/-</b>	<b>11,250/-</b>	<b>15,250/-</b>

\* Those students who want admission in S.Y.J.C. (from other colleges) will have to pay Rs.500/- extra as admission fees.

**COLLEGE TIMINGS:**

College Timing: - 7.00 am to 12.15 pm  
Saturday Timing: - 7.00 am to 10.50 am

College Library Timing: - 7.00 am to 1.20 pm  
Saturday Timing: - 7.00 am to 10.45 am

College Office Timing: - 9.00 am to 3.30 pm  
Saturday Timing: - 9.00 am to 12.30 pm

## **COLLEGE LIBRARY AND OTHER FACILITIES**

The college Library remains open for study, Reference and Issue of books from 8.00 am to 2.30 pm on all working days.

Any change in library hours will be notified on the Library Notice Board from time to time. Presently the Library has more than 1250 books on various subjects related to the courses taught in the degree & junior college. The library regularly orders leading Business as well as General News Magazines for the benefit of the students. Some of the magazines that the library subscribes to are – The Economist, Business World, Business Today, India Today, Business Economics, Competitive Success, Engineering Success, Shikashan Sankraman, etc.

The Library Staff is always attentive to the needs of students and teachers and is very Co-operative.

## **COLLEGE GYMKHANA**

The college Gymkhana provides facility to the students to participate in various sports and games. The College regularly sends out students to represent the college in various tournaments, both in individual and team events. Students can avail various indoor and outdoor sports facilities like carom, chess, Table Tennis, Badminton, volley- ball, football, basket-ball, cricket etc.

## **STUDENT COUNCIL**

The students' council is managed by its chairperson and various secretaries. It encourages students to take part in Dramatics, Dance & Music, Debating, Elocution, Essay writing, Poetry Writing, Singing Contests, arranging various college exhibition and other competitions.

The G. S. (General Secretary) is elected by class Representatives as per notification of the University.

The G. S. Co-ordinates with the Secretaries of various societies / Associations to ensure a smooth functioning of the Student's Council.

The student's council organizes celebration of various "Days" such as Rose Day, Black & White Day, Saree & Tie Day, Friendship Day & Traditional Day with the prior permission of the principal.

## **P.B.V. COLLEGE CULTURAL DEPARTMENT**

The department undertakes various events and competitions at college level which includes:

- 1) Debate and Elocution
- 2) Plays and Drama
- 3) Dance and Singing
- 4) Inter Collegiate Festival (Palette)
- 5) Seminar and Events

These events and activities are carried out to develop the creative and aesthetic skills among our students.



**College  
Gymkhana**

**Chemistry  
Laboratory**



**Physics  
Laboratory**



## PADMASHREE BHAUSAHEB VARTAK COLLEGE

### Facilities:

- Huge & Well Equipped Hall
- Information Technology Lab
- Colossal Library
- Spacious Gymkhana
- Huge Playground
- Hi-Tech Science Lab
- Regular Adventure Camps & Industrial Visits
- NCC & DLLE Programmes

### Salient Features:

- 75 years of Rich Legacy in the field of Education
- Well Qualified & Excellent Staff
- Result Oriented Objectives
- Curriculum packed with variety of activities
- Coaching in Sports, Drama & Dance

**Address: Opp. Jivdani Paanch Payari, Chandansar Road,  
Virar (E), Tal. Vasai, Dist. Palghar ☎ +91-90499 44194.**