

A.V.A Education Society's
Padmashree Bhausaheb Vartak College
and
N. G. Vartak Junior College, Virar (E)

College Development Committee Minutes

The 1st meeting of CDC was conducted on 7th March, 2020.

Following are the details of the meeting conducted.

- i. Head of the department welcomed all the committee members.
- ii. Following points were discussed as per the agenda.
 - a) Requirement of extra classrooms on 2nd floor.
 - b) Increase in seating capacity in the library.
 - c) Renewal / Change of Canteen contract.
 - d) Brief description of yearly activities.
 - e) Discussion related to program of founder's day.
 - f) Requirement for new courses like BAF, BMS.
- iii. After discussing all the points of agenda,
 - a) **Shri. Vikas Vartak Sir**
 - ✓ Congratulated the college staff for successfully conduction NET/SET classes and motivated to continue the same.
 - ✓ Emphasised that all teachers must try to qualify NET / SET examination.
 - ✓ Advised to enroll more than 100 students for the scholarship program on MAHA-DBT portal.
 - b) **Dr. Phad Sir**
 - ✓ Emphasised on maximum participation in youth festival and inter-college events.
 - c) **Dr. Sanadi Sir**
 - ✓ Advised the committee to organise sessions on use of technology in classroom for the faculty members.
 - ✓ Proposed to start the Research Centre.



Sh. Sanadi

I/C PRINCIPAL
Agashi Virar Amala Education Society's
Padmashree Bhausaheb Vartak College of Commerce
Virar (E)

**Agashi Virar Arnala Education Society's
Padmashree Bhausaheb Vartak College**

CDC COMMITTEE

The 2nd CDC Meeting was held on 20th September, 2022 at 5:00 p.m. via zoom.

The following members were present for the meeting:

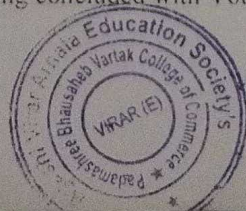
1. **Chairperson:-** Mr. Vikas Narsinh Vartak
2. **Secretary:-** Mr. Narayan Ganesh Mhatre
3. **Principal:-** Dr. (Mrs.) Sarika Chandrashekhar Rawat
4. **Head of the department:-** Prof. Mrs. Sheetal Sanjay Koradkar
5. **Teacher Members:-** Asst. Prof. Mrs. Dhruwali D. Vartak
Asst. Prof. Mr. Nikhil K. Naik
Asst. Prof. Ms. Farheen K. Khan
7. **Local Members from Research:-** Dr. Dinesh A. Sanadi
8. **Non- Teaching Employee:-** Mrs. Prachiti S. Mhatre
Mrs. Stevina Silvester D'cunha

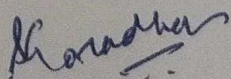
The Principal of the college Mrs. Sarika Rawat greeted and welcomed all the members of the committee for the 2nd CDC meeting.

The following points were further discussed:

1. Ms. Farheen Khan read the minutes of last meeting held on 7th March, 2020 and the same was approved by all.
2. Dr. Sarika Rawat presented the agenda of the current meeting and extended a heartfelt gratitude towards the management members for the hike in salary and beautiful infrastructure development of the college. She also thanked Dr. Phad Sir for encouraging our students to participate in youth festival and inter-collegiate festival.
3. Head of the Department Mrs. Sheetal Koradkar presented Academic Development Report which included our first 3 toppers of T.Y.B.Com Batch 2021-22, Overall achievement of students in Youth Festival and inter-collegiate festival and Overall achievement of Teachers.
4. Further, an insight on Teaching and Learning Plan was also given to the committee by Mrs. Sheetal Koradkar. She shared that application and practical based knowledge is provided to the students, also their timely evaluation is done through Short tests, OBT, Quizzes, Debates, etc.
5. She further gave a brief information about the remedial coaching conducted in college for leaners and beginners, one to one mentoring sessions for extremely weak students.
6. President Mr. Vikas Vartak Sir congratulated all the teachers and students for their overall achievements and encouraged to carry on with the same.
7. Mrs. Dhruwali Vartak presented Faculty Development Programme organized in the month of August and September and also gave an insight about further programmes to be conducted in upcoming months for current academic year.
8. Mr. Nikhil Naik presented the information related to placement, its objectives and gave the details about the placement training to be held in the month of October, December and February.
9. Mrs. Stevina D'cunha presented the details of committees formed at college level and also got it approved.
10. Mrs. Prachiti Mhatre presented the budget of the Academic Year 2021-2022 and also for the current Academic Year 2022-2023.
11. Shri. Vikas Vartak Sir questioned about the large amount shown as petty cash expenditure and it was properly explained by Mrs. Prachiti Mhatre for which Mr. Narayan Mhatre Sir advised to rename the same as Petty Cash A/c.
12. Mr. Narayan Mhatre Sir suggested to Mrs. Prachiti that budget should have two columns one with the data of Current Year and other with the Previous Year for better understanding and comparison.

The meeting concluded with Vote of thanks presented by Supervisor Mrs. Sheetal Koradkar.




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