

# WOMEN'S DEVELOPMENT CELL...



## WOMEN'S DEVELOPMENT CELL

The first meeting with a Purpose of Women's Safety and empowerment an event was organised at Padmashree Bhausaheb Vartak College here on 30<sup>th</sup> Aug 2018

The meeting was presided by the I/c Principal Mrs. Sarika Rawat. Following members were present for the meeting:-

- 1) Mrs. Sarika Rawat - president
- 2) Mrs. Sheetal Kordkar - Secretary
- 3) Mrs. Sheetal Vartak - Member.
- 4) Mrs. Prachi Mhatre - Member
- 5) Mrs. PooJA KAMTHE - student Member
- 6) Miss. Shweta divivedi - student member

The agenda of the meeting was as follows:-

- \* Principle spoke about the safety of girls.
- \* To create social awareness about the problems of woman and in Particular regarding gender discrimination.
- \* To develop the self confidence of woman
- \* To guide about woman Welfare Laws.
- \* To assert the importance of health and hygiene, importance of spiritual, economic, social, racial and gender equality.
- \* To direct Women's role in the society
- \* To develop multidisciplinary approach



for the overall personality development.

- \* To organize Seminars, workshops relating to woman development
- \* To Prevent sexual harassment and to Promote general well-being of female students, teaching and non teaching woman staff of the college.

Mrs. Sheetal S. Koradkar

*Sheetal S. Koradkar*

*Sheetal*

I/C PRINCIPAL

Agashi Virar Anala Education Society's  
Padmashree Bhausaheb Vartak College of Commerce  
Virar (E)



## WOMEN'S DEVELOPMENT CELL

The Second meeting of the woman development committee in the academic year 2018-2019 was conducted on 30<sup>th</sup> Jan 2019 at 9.20 am at Padmashree Bhausaheb Vartak college, Virar (E)

The meeting was presided by the I/C Principal Mrs. Sarika Rawat following members were present for the meeting:-

- 1) Mrs. Sarika Rawat - President
- 2) Mrs. Sheetal Kordkar - Secretary
- 3) Mrs. Sheetal Vartak - Member
- 4) Mrs. Prachiti Mhatre - Member
- 5) Mrs. Pooja Kamthe - Student member
- 6) Miss. Shweta Dholvadi - student Member

Mrs. Sheetal Vartak Presented a reported on the activities conducted by Woman's development cell.

- \* Woman development cell (WDC) of the college has been established as per the guidelines of the University of Mumbai in college since the past three years.
- \* Through out the year organizing workshop on gender sensitization, domestic violence, basic knowledge of law for women, health hygiene for students, premarital counseling, eve teasing and method of tackling it are some issues that WDC members undertake.
- \* A marital Arts training session for girls was conducted in college by Mr. Sudeep Dubey



He along with his daughter show cased various forms of martial arts needed for the purpose of self defence.

\* Our Institution celebrates the International Woman's Day. on 8th March annually in the staff room and also in the college hall to appreciate the hard work done by girls and women.

The celebration is a reminder to all that we are precious and treasure.

The Meeting ended with a note of appreciation given by the principal and supervisor for the WDC members for the work carried out by them in the academic year.

*Handwritten signature*

Mrs. Sheetal S. Koradkar

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I/C PRINCIPAL  
Agashi Virar Arnala Education Society's  
Padmashree Bhausaheb Variak College of Commerce  
Virar (E).



## WOMEN'S DEVELOPMENT CELL

The first meeting with a purpose of women's safety and empowerment an event was organised at Padmashree Bhausaheb Vartak college here on 29<sup>th</sup> August 2019 @ 8.30a.m

The meeting was presided by the T.C. principal Mrs. Sarika Rawat following members were present for the meeting:-

- 1) Mrs. Sarika Rawat - President
- 2) Mrs. Sheetal Koradkar - Secretary
- 3) Mrs. Dhruwali D. Vartak - Member
- 4) Mrs. Aparna Kore - Member
- 5) Miss. Manasi Patil - Student member
- 6) Miss. Shrutika Gawade - Student member

The agenda of the meeting was as follows:-

- 1) Arranging confidential counselling sessions
- 2) To organise theme based activities and events concerning significant issues of women.
- 3) To create and maintain safe, healthy and supportive environment for women and girl students in the campus.
- 4) To develop the self confidence of woman.
- 5) To inform the society about women's role.

The meeting ended with a note of appreciation given by the Principal and supervisor for the WDC members for the work carried out by them in the academic year.

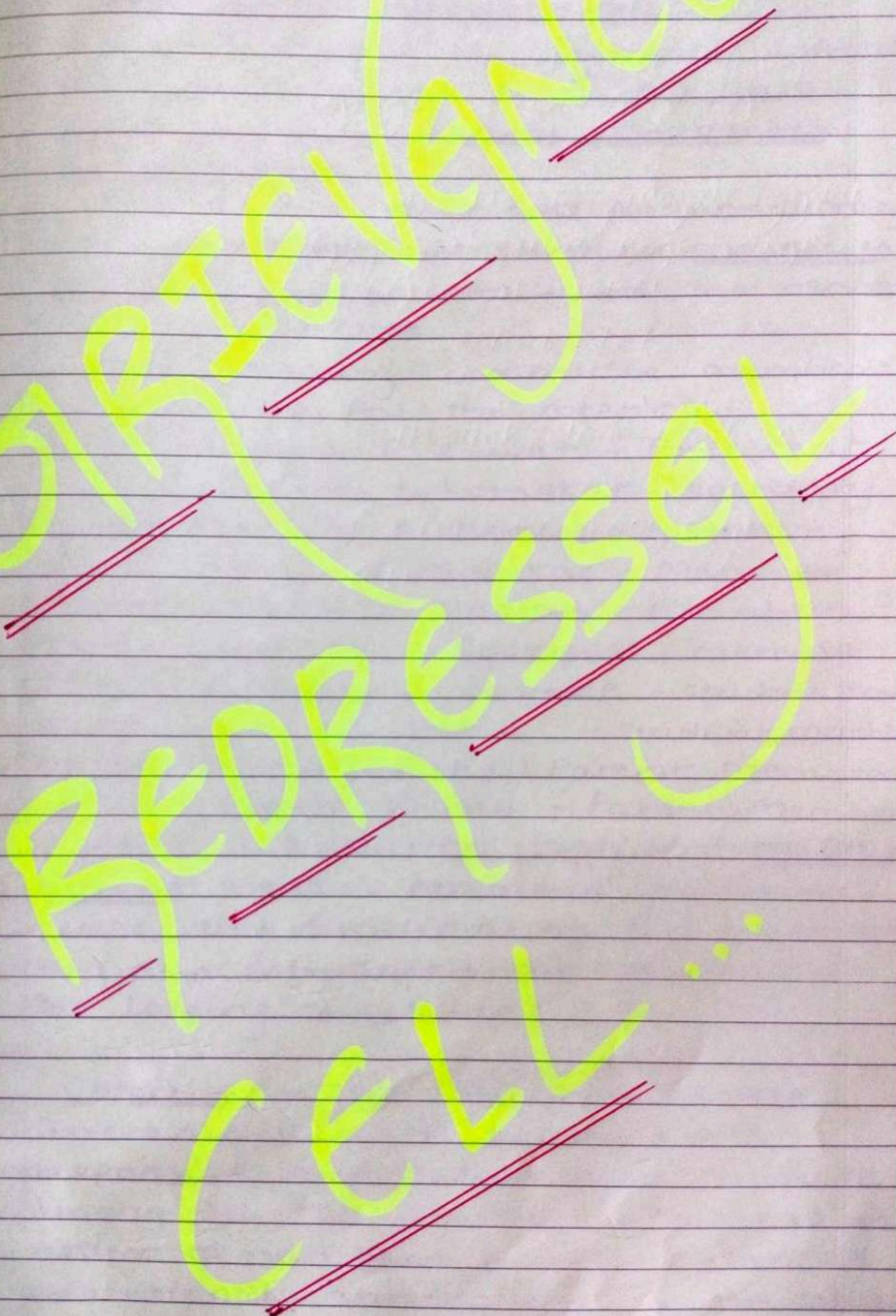
Dhruwali

Mrs. Dhruwali D. Vartak

Rawat  
PRINCIPAL



GRATEFULNESS  
REDRESSER  
CELL





## Grievance Redressal Cell.

Meeting of Grievance Redressal cell was held on 9th February, 2019. at 10:00 a.m. in the hall of Padmashree Bhausaheb Vastak College, Virar East.

The following members were present in the meeting

- 1) Mrs. Sarika C. Rawat - Chairperson
- 2) Mrs. Sheetal S. Koradkar - Secretary
- 3) Mrs. Prachiti Mhatre - Member.
- 4) Mrs. Dhruwali Vastak - Member.
- 5) Mr. Prasad. A. Dandekar - Member.
- 6) Mr. Sachin Patil - Student Member
- 7)

With the permission of Committee's Chairperson Mrs. Sarika Rawat, as a secretary of the committee Mrs. Sheetal Koradkar welcomed all the committee members & read the agenda of meeting.

It was decided to read & approved the minutes of the last meeting which held on 6th February, 2018.

It was observed that, there was no single case regarding the grievance redressal cell, but some points were came forward regarding student's personal & psychological problems.

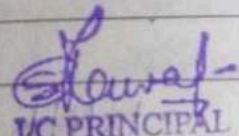


Grievance Redressal Cell noted that & appointed one psychologist Bhakti Joshi to handle psychological problems of students. The appointed psychologist weekly one day i.e. on Wednesday regularly came to college & listed students handled personally. The report of those students is submitted to the Co-ordinator of the college. As per the objective of the cell that healthy teacher - student relationship is maintained due to this activity.

At the end, secretary of committee Mrs. Sheetal Koradkar gave vote of thanks & conclude the meeting at 12 p.m.

Dhruvatak ..

Mrs. Dhruvati D. Vartak

  
IC PRINCIPAL  
Agashi Vihar Amala Education Society's  
Padmashree Bhausaheb Vartak College of Commerce  
Vihar



## GRIEVANCE REDRESSAL CELL.

The first meeting of grievance redressal cell was conducted on 24<sup>th</sup> July 2019 at 10:30 in college hall of Padmashree Bhausaheb Vartak College.

The meeting was organised under the guidance of our chairperson Mrs. Saika Rawat.

The following members were present for the meeting: -

- |                           |                 |
|---------------------------|-----------------|
| (1) Mrs. Saika Rawat      | Chairperson     |
| (2) Mrs. Sheetal Kowadkar | Secretary       |
| (3) Mrs. Dhruvati Vartak  | Member          |
| (4) Mr. Prasad Dandekar   | member          |
| (5) Mr. Manas Tiwari      | Student Member. |

Mrs. Sheetal Kowadkar, the Secretary of the committee with the permission of chairperson welcomed all the members and read the agenda of the meetings

- (1) The committee will deal with all the grievances directly faced by students at the institute level.
- (2) To set a proper redressal forum to address and solve the grievances of students.
- (3) If students feel uncomfortable in verbal communication, they can write it down and put it into the suggestion box, was decided



- (4) It was observed that some students face some personal mental or very disturbing issues may be due to their personal or academic related. Due to this, to help students Counsellor Bhakti Joshi was appointed again who will be there every Thursday in the college premises to help such students.
- (5) It was also discussed to make a separate tab on college website named 'GRIEVANCE AND REDRESSAL CELL' so that easy and fast communication is possible. The tender for which is yet to receive. It was decided as soon as the tender comes to approve it.

Mrs. Sarika Rawat explained the role of this committee and the reason why this committee is needed, and the objective of maintaining good atmosphere at college was put forth. The meeting ended with vote of thanks by Mrs. Sheetal Koradkar.

Dhruvata

Mrs. Dhruvati D. Vartak

Shawaf  
PRINCIPAL

Agashi Virar Amala Education Society's  
Padmashree Bhausaheb Vartak College of Commerce  
Virar (E).



UNFEAIR

MEANS

COMMITTEE



## Unfair means Committee.

Meeting of Unfair means committee was held on 3<sup>rd</sup> February, 2019 i.e. on Saturday at 11:00 am in the hall of Padmashree Bhausaheb Vastak College, Virar East.

The following members were present in the meeting.

- 1) Mrs. Sarika Rawat - Chairperson
- 2) Mrs. Sheetal Koradkar - Secretary.
- 3) Mrs. Prachiti Mhatre. - Member
- 4) Mr. Sachin Patil - Student Member.
- 5) Miss. Kajal Patil. - Student Member.

With the permission of committee's chairperson Mrs. Sarika Rawat, as a secretary of the committee Mrs. Sheetal Koradkar welcomed all the committee members & read the agenda of meeting.

It was decided to read & approved the minutes of the last meeting which held on 6<sup>th</sup> February, 2017.

The following points were noted in the meeting.

- 1) To investigate the cases of students using unfair means during examinations.



2) Will recommend action(s) (if any) to the principal regarding unfair cases.

3) To be honest & unbiased against any unfair means cases.

4) To provide prior counselling to prevent malpractice during examination.

5) The committee is authorised to take disciplinary action against a student for misconduct during examination conducted by college.

At the end, secretary of committee Mrs. Sheetal Koradkar gave vote of thanks & conclude the meeting at 12:00 pm.

Mrs. Prachi Mhatre

Sheetal

*Sheetal*

IC PRINCIPAL

Agashi Virer Anala Education Society's  
Bhau Sahab Vartak College of Commerce  
Virar (E)



## Unfair means committee.

The first meeting of unfair means committee for the year 2019-2020 was organised on 20<sup>th</sup> August 2019 at 10:30am in Principal's cabin.

Members in attendance were:-

- |                          |                 |
|--------------------------|-----------------|
| 1) Mrs. Sanyika Rawat    | Chairperson.    |
| 2) Mrs. Sheetal Koradkar | Secretary       |
| 3) Mrs. Aparna Kore      | Member.         |
| 4) Mr. Tiwari Manas      | Student member  |
| 5) Ms. Archana Kusawaha  | Student Member. |

Mrs. Sheetal Koradkar, the Secretary welcomed all the members and further Mrs. Sanyika Rawat took over and the following points were discussed:

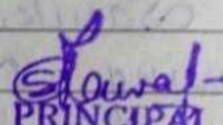
- 1) To make proper rules and regulations for examinations and to keep a check so that no rule is violated.
- 2) To make proper arrangements of supervisors and other related persons.
- 3) To lock all the examination rooms and to unlock it just 20 minutes before the examination and to keep a check that no student writes anything on benches, walls or other furniture.
- 4) To ensure that question papers are kept in safe custody and no paper leaking take place. In case if such circumstances arise to take proper actions.



- 5) To provide proper counselling to students to avoid malpractices during examination.
- 6) In case any student is found with any kind of copy material to take away the paper and hand over the new paper.
- Before taking any action, a chance to the student must be given to speak and to see all the witnesses (if any) and to take signature of investigators on the same.

Mrs. Sheetal Koradkar thanked all the members and the meeting came to an end.

- Farheen Khan  
Khan

  
PRINCIPAL  
Agashi Virar Amala Education Society's  
Padmashree Bhausaheb Vartak College of Commerce



**Agashi Virar Arnala Education Society's  
Padmashree Bhausaheb Vartak College  
Committees List 2022-23**

Sr.No.	Name of the Committee	Name of the members
1	College Development Committee	Mrs. Dhruwali Vartak
		Mr. Nikhil Naik
		Miss. Farheen Khan
2	IQAC Committee	Mrs. Sheetal Koradkar
		Mrs. Dhruwali Vartak
		Mrs. Stevina D'cunha
3	Student Grievance Redressal Committee	Mr. Nikhil Naik
		Mrs. Sejal Vishwakarma
		Mrs. Anisha Khan
4	Student Council Committee	Mrs. Dhruwali Vartak
		Mr. Abraham Jaman
		Mr. Harshad Javalekar
5	Anti-Ragging Committee	Mrs. Sheetal Koradkar
		Mrs. Dhruwali Vartak
		Mr. Nikhil Naik
6	Women Development Cell Committee	Mrs. Dhruwali Vartak
		Miss. Farheen Khan
		Mrs. Anisha Khan
7	Library Committee	Mrs. Sheetal Koradkar
		Mrs. Stevina D'cunha
		Miss. Farheen Khan
8	DLLE	Mrs. Dhruwali Vartak
		Mrs. Anisha Khan
		Mrs. Sejal Vishwakarma
9	NSS	Mr. Nikhil Naik
		Mr. Abraham Jaman
		Mr. Harshad Javalekar

10	Examination Committee	Ms. Farheen Khan
		Mrs. Sejal Vishwakarma
		Mrs. Unnati Churi
11	Gymkhana & Sports Committee	Mrs. Sheetal Vartak
		Mr. Sachin Vaity
		Mr. Abraham Jaman
12	Placement Committee	Mr. Nikhil Naik
		Mr. Harshad Javalekar
		Mrs. Anisha Khan
13	Website Committee	Mrs. Sejal Vishwakarma
		Mr. Harshad Javalekar
		Mrs. Unnati Churi
14	Purchase Committee	Mrs. Sheetal Koradkar
		Mrs. Prachiti Mhatre
		Mrs. Anagha Gondhali



*Harshad*  
I/C PRINCIPAL  
Agashi Virar Arnala Education Society's  
Padmashree Bhausaheb Vartak College of Commerce  
Virar (E)



**A.V.A. Education Society's  
Padmashree Bhausaheb Vartak College, Virar (E)**

Year: 2017-2018

**Grievance Redressal Policy**

**1) Scope of Policy:** This policy is applicable to the bonafide students admitted to the college. The cell will deal with grievances received in writing as well as those received online through college website from the students about any of the aforesaid matters:

- a. Academic matters- related to the timely completion of syllabus, issue of mark sheets, transfer certificates, or any other examination or academic related matters.
- b. Financial Matters- related to payment of fees.
- c. Other Matters- any other matter not included above.

**2) Policy Statement:** The policy promises to uphold the dignity of the college by ensuring a strife-free atmosphere in the college by promoting cordial student-student relationships and student-teacher relationships. It also encourages students to express their grievances/ problems without any fear. Such, grievances shall be addressed promptly and judiciously.

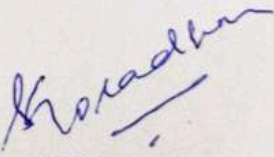
**3) Reason for Policy:** To develop a responsive and accountable attitude among all the stakeholders to maintain a harmonious educational atmosphere in the institute.

**4) Procedure of Policy Implementation:**

- A suggestion/complaint box is installed in front of the administrative block in the college office in which the student can drop their grievance in writing.
- A provision to submit grievances is also made available online on college website.
- Students can remain anonymous while doing so.
- Grievance Cell shall call a meeting to address the complaints received.
- The students need to forward the supporting/ necessary documents.

The cell shall try to resolve the grievances within 15 working days after receiving the grievance.



  
T/C PRINCIPAL  
Agashi Virar Arnala Education Society's  
Padmashree Bhausaheb Vartak College of Commerce  
Virar (E)