

**A.V.A Education Society's
Padmashree Bhausaheb Vartak College**

**FUNCTIONAL ENGLISH CERTIFIED COURSE
(UNDER GRADUATE LEVEL)**

Sr. No.	Title	Description
1	About The Course :	As the world comes closer there is a due demand to become proficient in the knowledge of English language. This Functional English Course is a 24 days tailor made course for the undergraduate students who aim to polish their knowledge of English Language. The course will ensure the user to operate confidently and independently in life and work through embedded learning and application.
2	Lecture Schedule :	15 days (2 hours per day)
3	Resource Person:	Dr. Sheetal Sanjay Koradkar
4	Target Group :	Undergraduate Students of all Streams.
5	Aim :	<ol style="list-style-type: none">1. Equip the students with knowledge of English Language.2. Bridge the gap between the learning and real life situations.3. Create confidence in usage of English language.4. Enhance them with professional Linguistic skills.
6	Objectives :	<ol style="list-style-type: none">1. To enhance English Proficiency2. To help communicate with confidence and fluency3. To improve reading, writing, listening skills4. To gain awareness about grammatical structures5. To manage daily interaction and communicate at workplace6. To practice various skills through text and activities
7	Learning Outcomes :	After successful completion of the course the students will have the skills and knowledge to <ol style="list-style-type: none">1. Describe routine activities cohesively.2. Opine in oral and written form his/her views.3. Comprehend and identify specific details in the text using skimming and scanning techniques.4. Process information of spoken texts for required communication.5. Eliminate mother tongue influence.6. Create confidence in Public Speaking.




I/C Principal
Agashi Virar Arnala Education Society's
Padmashree Bhausaheb Vartak College
Virar East

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FUNCTIONAL ENGLISH WORKSHOP

CURRICULUM

Module No.	Module Name	Description
1	Listening :	1. Listening to simple narratives 2. Listening and Explanation 3. Listening and instructions 4. Listening and Responding
2	Speaking :	1. Basics of Phonetics 2. Word accent and tone 3. Pronunciation 4. Using correct tense
3	Reading :	1. Skimming and Scanning the text 2. Building vocabulary 3. Use of dictionary and thesaurus 4. Understanding the use of articles and parts of speech
4	Communicating :	1. Interactions (message /enquiries/ apology) 2. Greeting and Response 3. Accepting and declining invitations 4. Requests and Permission
5	Writing :	1. Framing sentences 2. Writing paragraphs 3. Writing Emails and CV 4. Developing skills in figurative and creative writing

Evaluation / Assessment Process:

1. Submission of Assignment
2. Assessment Test
3. Practical Presentation

After the end of the session the participants will be provided with certificates.



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I/C Principal

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