



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**AGASHI VIRAR ARNALA EDUCATION SOCIETY'S  
PADMASHREE BHAUSAHEB VARTAK  
COLLEGE, VIRAR EAST**

PADMASHREE BHAUSAHEB VARTAK VIDYA SANKUL, OPPOSITE TO  
JIVDANI PANCH PAYARI, NARINGI, VIRAR (EAST), TAL. VASAI, DIST.  
PALGHAR, 401305  
401305  
[www.pbvcollege.com](http://www.pbvcollege.com)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**February 2024**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Agashi Virar Arnala Education Society's Padmashree Bhausaheb Vartak College was established in the year 2016 by the present President Shri Vikas Narsinh Vartak as an answer to the ever-increasing demand for setting up higher educational institutions and promoting quality education. The college is affiliated to the University of Mumbai and offers one course i.e., Bachelor of Commerce (B.com)

The institution with its state of the art infrastructure, excellent technology integrated teaching and learning process, dedicated and highly qualified staff along with the planned and student oriented curriculum have set a benchmark in the field of academics.

Within a time span of six years the college has raised its standard of academic excellence pushing the boundaries of higher education by introducing numerous new dimensions and methodologies to empower each student with skills that help them stand out distinctly in the competitive world.

### Vision

To be a holistic institute of academic excellence instrumental in empowering its students for constructive and sustained engagement of society and shaping them into precursors of contemporary global league.

### Mission

The college mission statement // *Gyanomay Bhava* // signifies at refining the pedagogic expertise by providing dynamic, liberal and relevant education to the students from all walks of society and equip them with the required knowledge and skills to face the challenges of global scenario.

The governance of the institution is in accordance with the vision and mission statement reflecting the goals and **objectives** of the institution.

- To inspire a lifelong learning, and empower the student to succeed as global citizens of the world
- To promote holistic learning and development amongst the students in order to compete the global scenario.
- To provide affordable and qualitative education to the students in the vicinity of the college.
- To create good foundational base for the students who plan to pursue careers in commerce domain.
- To develop business professionals with strong understanding of business from interdisciplinary and multidisciplinary perspective.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

1. Visionary, Proactive and Progressive management.
2. Young, Dynamic and Dedicated faculty.
3. Promotion of lifelong learning for students and teachers.
4. Regular Faculty Development programmes for teachers.
5. Good academic culture, ambience and working environment leading to high students and faculty satisfaction.
6. Extended community services through NSS and DLLE units.
7. Reputation and prestige of the college is rated high by students for its overall training, holistic development and academic results.
8. Faculty members are motivated to attend various FDPs throughout the year.
9. Green and environmentally friendly campus.
10. Well ICT equipped lab and Classroom

### **Institutional Weakness**

1. Increasing strength needs better infrastructure.
2. Proper and continuous functioning of placement cell is required.
3. Limited digital resources to enhance teaching learning in campus.
4. The alumni association needs to be functional and proactive.
5. Less number of certified and value-added courses.
6. Less number of faculty with PhD.

### **Institutional Opportunity**

1. Provision of potential environment to the faculties for research activities and publications.
2. Possibility for generation solar energy and rain water harvesting in the campus.
3. Ample opportunities to introduce skill- based courses which generate employability.
4. Create formal MOU for placement, environment and teaching-learning process.
5. Possibility for creation of innovative teaching learning process and development of e-content.

### **Institutional Challenge**

1. Linguistic barrier due to vernacular background of the students.
2. Upgradation and Addition of ICT facilities.
3. Reaching out to the Alumni for rigorous participation in college activities.
4. Encouraging students towards higher studies and participation in competitive examinations.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Agashi Virar Arnala Education Society's, Padmashree Bhausaheb Vartak College is affiliated to University of

Mumbai and it strictly adheres to the curriculum developed and academic calendar sent by them. However, the institution is responsible for working out details for effective implementation of the prescribed curriculum. For effective curriculum delivery, various committees at the institutional level are set. The committees finalize the working throughout the year, plan curricular and extracurricular activities, develop teaching plans and logbooks based on the work load distribution. The timetable is framed accordingly. The college prepares the academic calendar as per the guidelines of University of Mumbai which serves as a framework for the working of entire year. Continuous Internal Evaluation is based on class test, open book test, examinations, PPT making, projects, connective co-curricular and curricular activities and seminars. Based on continuous internal evaluation; remedial lectures, mentor mentee programmes, counselling session, guidance lectures, etc. are carried out.

The institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum. To make our student future ready and sensitize them towards the social issues various activities are planned throughout the year. Through extension activities like DLLE and NSS students are made aware about community life. FYBcom and SYBcom have experimental learning through project work.

The college collect the feedback from the students through a proper structured questionnaire. During PTA meets and staff meetings, the feedback from the parents and teachers are collected. The feedbacks serves as an eye-opener and are instrumental in strengthening and improving the working ahead. The feedback collected are critically analyzed and with thorough discussion with the management necessary actions are taken.

### **Teaching-learning and Evaluation**

The admission and enrolment of students strictly takes place as per the rules and regulations of the University of Mumbai and guidelines for reservations and quotas to backward classes are adhered as per norm. However to cater to the learners from the economically backward strata not covered by reservation, the college has extended a facility of payment of fees in instalments. Through the college fund "Safalya Nidhi" the initiative by the teachers to waive off the fee of the needy but deserving students is taken. The management is instrumental in remitting fees of students who are academically good performers but economically weak.

The Teaching-learning process is a blend of traditional and modern teaching methodologies. The Institute provides all the support required for ICT and non-ICT enabled methods of teaching. The Institute appoints competent faculty members who are experienced, qualified and enthusiastic in their approach.

The college also caters to the needs of the students with special needs through mentoring sessions, remedial lectures and counselling, aiding them to get assimilated in the mainstream.

The examinations internal as well as external are conducted as per rules and regulation as prescribed by the university. The entire process of examination is well monitored by the examination committee where time tables are displayed well in advance, notices regarding verification and revaluation and results displayed on the college notice board, the college web site.

Our teachers make immense efforts to ensure that all the students inculcate the essential and enduring disciplinary knowledge rendered through the programme. The programme and course outcomes are shared with the students at the orientation meet conducted by the college at the beginning of every academic year.

The college also collects feedback from the stakeholders, regarding the quality of teaching and the

infrastructural facilities in the college. This enables the authorities to find ways and means to enhance effective teaching and learning experience for the students.

### **Research, Innovations and Extension**

Nurturing students requires a holistic approach considering their academic, social, and emotional needs. The Teachers invest in building positive relationships through personalized learning, and create a supportive and engaging learning environment that fosters student growth and success. Eventually this helps in the overall development of the students who show significant progress in numerous curricular and co-curricular activities.

We are known for the “Search the Research” an initiative for promoting research amongst under graduate aspirants. Students are encouraged to learn about the world through hands on practical problem solving projects with our faculty as supervisors/mentors. The institution has created a platform to have active interaction between the faculty, students and the eminent researchers through invited lectures and seminars. Our Faculty too have participated and presented their research work in numerous national and international seminars and conferences.

To nurture the spirit of cultural and social understanding amongst the students the college celebrates commemorative events and international days as well as festivals in the college which helps the students to be connected to one another and foster the spirit of national unity.

The college has signed numerous MOUs and agreements with various other institutions and associations to help the students and teachers to get acquainted with the latest changes in the industrial scenario. Through these MOUs we provide Industrial Visits, Placement Services and talks by eminent people for our students.

The institution is also actively involved in extension activities to help society by its services. The College has NSS and DLLE unit which renders social and community services. Besides organizing blood donation camps, environmental awareness programs and helping in disaster management, the college has adopted a village namely Shivansai at Chandip.

Our DLLE Unit has done remarkable work in five years which includes Beach cleanliness drive, Paper bag making with organic material, Japan to Vasai Workshop for Fisher folks, Indian Spices making for Women, Wall Painting Drive at College premises, De-Addiction Rally, Social awareness through Poster Making, Food stalls by DLLE Students and most important UDAAN Festival-2020 organized for 17 colleges from Mumbai to Palghar, Road Safety Awareness Rally, etc.

### **Infrastructure and Learning Resources**

Infrastructure is the backbone of an institution and its regular up-gradation and maintenance contribute to the effective delivery of curricular, extra-curricular and administrative activities.

The college has been set up in sprawling area of 2.5 acres and has 1968 sq. ft. built up area, two floors, with adequate parking facility, is available for two wheelers and 4 wheelers. 2 Classrooms are equipped with LCD projectors, Computer Lab, Laboratories, Seminar Hall, Library, Common rooms for boys and girls, basic & adequate amenities like water, electricity back up, 22 CCTV cameras, Gymkhana etc. are provided.

The governing body of Agashi Virar Arnala Education society provides the infrastructure required to support the teaching learning process. The library being the heart of the institute is rich in its resources opening the doors of knowledge to the readers. Book exhibition and Book review competition initiatives by library makes it unique. The Library is partially automated and this Library automation enhances the efficiency of the library in providing ease to access the information. The College library is situated in an area of 936 sqft. College will be providing book facility "N-List" in the current academic year 2024-25.

IT infrastructure is delivered to the students to enhance the teaching learning process in the digitisation environment. Regular maintenance and upkeep of IT facilities and equipment is entrusted through Annual Maintenance Contracts Systems & Solutions, Maintenance of infrastructure including building, classrooms, labs, etc. All the departments follow well-established procedures to ensure proper functioning and maintenance of all laboratory equipments.

To support Sports, NSS, DLLE as well as Cultural activities the college has a big ground of 2468 sq metres and a cultural hall of 72x 25 sqft. with a capacity of 250 students. Fire extinguishers and CCTV's are located at strategic locations over the entire campus.

The college has its own nursery which houses saplings and plants of varied varieties that helps in providing a thick green cover to the campus.

The management of the college arranges upgradation and maintenance of infrastructure on request of college authority.

### **Student Support and Progression**

The highlights of this Criteria are the efforts of an institution to provide necessary assistance to students and enable them to acquire meaningful experiences for learning at the campus.

Through mechanisms like grievance redressal cell, placement cell, alumni association (at college level) and economical welfare measures in the form of Safalya Nidhi (college teachers contribution) the college strives for the progress of the students. Many a times the management provides the remittance in fees of academically deserving students having weak economical background. Apart from this the college also tries to provide government scholarships to the beneficiary students.

With the help of NGOs like Techno Serve, TNS and Manzil the students are provided soft skills and hands on training to become industry ready. There is always an attempt to provide placements to deserving and trained students. The institution provides all the support to the student for their vertical progression from one level of education to the next higher level of education.

The institution has enough infrastructure to promote active participation of students in social and cultural activities. The college provides free coaching to the students in cultural activities like Dance, Music and Singing. Our students are coached by these teachers who in turn help them participate in numerous intra college, inter college and university level events. Our students have won many accolades with the support of these coaches.

With a sprawling playground the college promotes physical activities and sports for the students. There is regular coaching provided to the students in sports like Kabbadi, Kho-Kho, Cricket, Basket ball, Volley Ball, Chess and Carrom. This allows our students to participate in inter-collegiate and University level sports too.

The alumni is a strong support to the institution. An active alumni association can contribute in academic matters, student support as well as mobilization of resources. The college alumni provides mentoring sessions to our students in various areas of our interest. They actively participate in events and activities organised by our college. Understanding the support of the Alumni, the college is striving to get the Alumni registration in process.

### **Governance, Leadership and Management**

Our Institution strives to empower students with value-based education and transforms them as enlightened citizens of the country with global standards through continuous quest of excellence. The mission of the college is to provide opportunities for the students not only to develop and utilize their potential but also to make them able to face the challenges in the life and achieve the goal. The principal is the Head of the Institution who formulates internal policies and programmes of the college with the association of senior staff members and non-teaching staff.

The College mainly focuses on quality teaching and uses various innovative and interactive methods. The faculties monitor the progress of the students through continuous evaluation. Faculty members are motivated to participate in academic activities, training programmes, Refresher courses, Orientation programmes and FDP to upgrade and update their knowledge. The College extensively makes use of technology in its teaching, learning and evaluation practices and administrative system.

The Principal encourages and gets support of the faculty members regarding their involvement in improving the effectiveness and efficiency of the institutional processes. At the beginning of session, various committees are formed like IQAC, discipline, anti-ragging, sports, grievance, Exam, alumni, etc. to foster the involvement of all the staff members. As per the norms of the state government & university all the employees are eligible for pension, PF & leave benefits like study leave, maternity leave and other leave benefits.

The budget allocation to the college is made by the Management which is disbursed by the Principal to the accounts departments for purchasing books, equipment, and other needed expenditure. The college interacts with students, parents, alumni and teachers through a feedback mechanism. These timely feedbacks help to develop the college.

### **Institutional Values and Best Practices**

The institution places a strong emphasis on ethical practices and environmental sustainability, adhering to well-defined values. Ethical standards are meticulously upheld, and proactive measures are implemented to safeguard the environment.

Addressing gender equity is a key priority for the institution, with dedicated programs and initiatives organized to promote inclusivity. Special events, such as a one-day program at the National Service Scheme residential camp, underscore the commitment to gender equality. The Women Development Department further campaigns for women's empowerment through various targeted programs. Like female health and hygiene, female

empowerment.

Cultural and human values are fostered through a range of activities, including diverse cultural programs that unite the college community. Inclusivity is exemplified through the celebration of religious festivals, even during challenging times like the Covid-19 pandemic, where online programs were organized. Seminars featuring experts are conducted to instill core values in students and raise awareness of legal principles, guiding them towards a principled life. There is always an attempt to imbibe amongst the students strong Indian value system through conducting programmes related to Indian culture and heritage.

The institution demonstrates a robust commitment to environmental consciousness, particularly in energy conservation through the widespread use of LED bulbs. Initiatives such as plastic collection campaigns showcase the institution's dedication to environmental protection. The college's own nursery contributes to maintaining a green and fresh environment on the premises. Actively participating in cleanliness campaigns, volunteers engage in initiatives such as cleaning Zilla Parishad schools and localities under the Swachh Bharat Abhiyan during the National Service Scheme residential camp. A distinctive green initiative involves presenting saplings to visitors and experts, symbolizing the institution's commitment to environmental sustainability.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	AGASHI VIRAR ARNALA EDUCATION SOCIETY'S PADMASHREE BHAUSAHEB VARTAK COLLEGE,VIRAR EAST
Address	Padmashree Bhausaheb Vartak Vidya Sankul, Opposite to Jivdani Panch Payari, Naringi, Virar (East), Tal. Vasai, Dist. Palghar, 401305
City	VIRAR
State	Maharashtra
Pin	401305
Website	<a href="http://www.pbvcollege.com">www.pbvcollege.com</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Sheetal Sanjay Koradkar	091-9049944194	9561765127	-	pbvartak2016@gmail.com
IQAC / CIQA coordinator	Farheen Khalid Khan	-	8286214445	-	khanfarheen@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

<b>Establishment Details</b>				
<b>State</b>	<b>University name</b>	<b>Document</b>		
Maharashtra	University of Mumbai	<a href="#">View Document</a>		
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC				
12B of UGC				
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Padmashree Bhausaheb Vartak Vidya Sankul, Opposite to Jivdani Panch Payari, Naringi, Virar (East), Tal. Vasai, Dist. Palghar, 401305	Rural	2.5	1968

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No. of Students Admitted</b>
UG	BCom, Commerce, COMMERCE	36	HSC	English	240	176

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				8			
Recruited	0	0	0	0	0	0	0	0	3	5	0	8
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	0	0	0	0
Yet to Recruit				2

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	2	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	2	0	5
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	1		0		1

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	259	0	0	0	259
	Female	275	2	0	0	277
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	7	10	9	10
	Female	3	1	7	3
	Others	0	0	0	0
ST	Male	1	1	1	0
	Female	0	0	1	0
	Others	0	0	0	0
OBC	Male	12	18	23	19
	Female	16	17	15	11
	Others	0	0	0	0
General	Male	68	92	62	116
	Female	80	81	61	79
	Others	0	0	0	0
Others	Male	3	6	3	0
	Female	1	3	4	1
	Others	0	0	0	0
Total		191	229	186	239

**Institutional preparedness for NEP**

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>In spite of been a single stream college, the college has always tried for multidisciplinary approach where the students are always encouraged to participate in numerous academics, curricular and co-curricular activities. During such collegiate and inter-collegiate activities, students are given opportunities to inculcate within them the values of team spirit, sportsmanship, secularism, etc. Understanding the multidisciplinary approach through NEP our institution tries to provide infrastructure necessary for a multidisciplinary environment by organizing literary, art, music, drama, coaching, and activities for the students. Our college tries to maintain academic collaboration between institutions through</p>
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	<p>HEI cluster, leading to exchange of multidisciplinary educational and research ideas. Recently, the college has focused on in-service training program, skill development courses and inclusion of SWAYAM and MOOC courses for our students in the coming years. College tries to inculcate among the students sense of responsibility towards biodiversity, environmental issues, etc. through foundation course and environmental studies. A civic responsibility for community engagement is instilled by making students, participate in village visits, working for the adopted villages, working with civic bodies, like Mahanagar Palika, RTO, Rotary Club and Lions Club.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>"Academic Bank of Credits" means an academic service mechanism established by University Grants Commission to encourage flexibility in the learning environment, thereby paving the way for seamless academic mobility through appropriate credit transfer options. This facility helps to empower students to pursue their education on their own terms. This will also enable the learners to avail the benefit of multiple entries and exit during the chosen program, to accumulate credits and to enable credit transfer. Being affiliated to University of Mumbai the institute abides by the curriculum and structure prepared by the affiliating university in this regard. As per the circular dated October 21, 2022 the college has collected the ABC IDs of 87.67% students. The ABC -ID generated from students are been submitted lot-wise to the University of Mumbai.</p>
<p>3. Skill development:</p>	<p>Apart from imparting education, a number of skill enhancement activities are organized for the students throughout the year which include Soft Skills, Language and Communication Skills, Life Skills, etc. The college strives to inculcate the skills through co-curricular and extracurricular activities; our institute focuses on the overall development of students by providing human orientation and experiential learning on human values, societal concern, and environmental awareness. NSS and DLLE units are actively engaged in social activities. Also, a staff member is assigned the responsibility of Career Katta and many activities under its banner are conducted related to skill enhancement.</p>
<p>4. Appropriate integration of Indian Knowledge</p>	<p>The college provides varied learning experiences to</p>



<p>system (teaching in Indian Language, culture, using online course):</p>	<p>its students. Considering the fact that education is a socio cultural process we provide experiences that helps them to understand the rich cultural heritage of India. The students are sensitized through various outreach and extension programme in order to promote the importance of preserving our cultural heritage for sustainable future. The college regularly participates in all the University level competitions and activities ranging from Youth festivals, outreach programmes to extension activities. Throughout the years, our students have participated at University Level Powda, Street Play, Folk Dance, Folk Song and Folk Music Competitions. Within the college premises the college initiates the activities like Traditional Day and festivals like Gopalkala, Eid, Christmas, Navratri, Ganesh festival, etc. In order to promote linguistic abilities of the students, the college conducts various literary days and organizes events such as self composed poetries, dohas, book display of various authors and talk shows by various celebrated people of diverse linguistic background. The college initiates the students to participate in its outreach and extension activities by organizing Cleanliness Drive, Seed ball Making and Plantation Drive, Plastic Free Environment Drive, etc. The college proposes to establish its environment club through which the students will be sensitized at protection of flora and fauna in the surrounding areas.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>Being affiliated to University of Mumbai, our institute focuses on Outcome based education which aims to bring about uniformity in syllabus for all programs in all the affiliated colleges of University of Mumbai. Variety of approaches in teaching Learning process like lectures, seminars/workshop, tutorials, practical and project-based learning field work, technology enabled learning, internships and research work is suggested. The students' learning outcome should be defined in terms of knowledge, skills, understanding values &amp; employability. Programme outcome and Course outcome is prepared by faculties and uploaded on the website. Month-end tests, Class tests, Open book tests, Semester examination, Projects, are been conducted to evaluate the performance of the students.</p>
<p>6. Distance education/online education:</p>	<p>The affiliating university of Mumbai and its learning centers have been offering distance education through Institute of Distance &amp; Open Learning (IDOL) for</p>

various courses in UG and PG programs. Being affiliated to University of Mumbai our college does not provide this facility. However, online education provides ample flexibility to students to learn, explore and complete their coursework. During the COVID-19 pandemic the offline classes were suspended but our teachers and students adapted to this situation positively and embraced the digital academic experience. The college used the online platform such as Zoom, Microsoft Teams and G-suite to conduct lectures, meetings and seminars. As per the guidelines from the University of Mumbai, the college was instrumental in conducting online exams for the students. The timely help and support were provided to the student in all areas. Later, when the lockdown was lifted, teachers used blended learning as a tool for imparting education till instructions from the University for Only Offline Mode were received. The college has also made available the facility of smart classroom to make the process of teaching-learning more effective. To this date the college uses blended learning wherever required using zoom and G-suite platforms.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	No
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	No
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	No

<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>From the year 2022 the college with the support of its DLLE unit tries to provide Voter Registration Drive for the students. To make the students aware about their responsibilities as the citizens of the nation. The DLLE unit conducts Street play on Election Process and Poster Making Competition are held.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The students are provided voter registrations facilities through Local organizations with the help and support of the college. The students are provided support to get themselves registered as voters and get their voter IDs.</p>

## Extended Profile

### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
585	567	561	638	524
File Description		Document		
Upload Supporting Document		<a href="#">View Document</a>		
Institutional data in prescribed format		<a href="#">View Document</a>		

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 7

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
8	7	6	9	6

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
25.34	24.47	8.72	29.07	43.71

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

The college is affiliated to University of Mumbai. All courses of the Institute are run as per the format of the University following CBCS system as prescribed. The curriculum designed and framed by Board of Studies (BoS) of University of Mumbai is strictly adhered to impart quality education and the college takes efforts to achieve academic excellence and professional competence by adopting academic flexibility measures.

The entire process of ensuring effective curriculum delivery can be outlined as follows:

1. At the beginning of each academic session, college prepares its **academic calendar** according to the circulars received from the Mumbai University which includes important co-curricular & extracurricular events and tentative examination dates, PTA meeting dates.
2. Further planning for effective delivery is ensured by efficient **workload distribution** with a balance of theory and practical periods for the faculty. According to the workload distribution, the Principal designs a time-table in a manner that makes teaching efficient.
3. Teachers maintain **lesson plan** detailing the teaching schedule for each semester. Based on this, teachers prepare their "teaching plans" fortnightly and mention it in their **logbooks**. These are endorsed by the Principal every month to ensure timely completion of syllabus. And if unable to complete the same, the reason is determined and subsequent extra lectures are taken to complete the syllabus.
4. **Induction programmes** are conducted for first-year students to inform them about the examination patterns, passing standards, grading system, and various extra-curricular activities of the year.
5. Apart from lecture method and traditional chalk & talk method, teachers supplement classroom teaching with use of **power-point presentations** during the lectures to demonstrate topics. Various teaching models like maps, group discussions, videos on certain topics as per requirements are also used while teaching. Class tests/surprise test/Open book test, etc. are held after completion of a topic.
6. Special attention is given to cater to the needs of the weak students. For this, **remedial classes, mentor-mentee sessions** and **bridge course** is organized by the college.
7. Month-end test, preliminary examinations and open book test are **various informal evaluation techniques** are used to evaluate the performance of the students.
8. As per the university guidelines, Practical and **semester-end examinations** are conducted for which the timetable is prepared and displayed on the notice board and student WhatsApp groups.
9. To focus on imparting quality education, **Guidance lectures** by eminent personalities in the relevant area, are also organized.

10. The course plan infuses **co – curricular and extra-curricular activities** with academics to meet the objective of the course.
11. With the sudden shift from blackboard teaching to virtual teaching amidst COVID 19 pandemic, the college ensured apt training in **E-content** development for the teachers along with various other webinars which included Workplace effectiveness, School and College Mental health during online education, every teacher is a counsellor, etc.
12. **Monthly meetings** are held by the Principal with the staff to monitor the smooth conduction of teaching-learning process and also to address the area of difficulty and solution to cope with the same are discussed.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 03

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### Other Upload Files

1

[View Document](#)

### 1.2.2

***Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years***

**Response: 12.1**

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
41	0	0	307	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

**Response:**

The college offers 40 courses out of which 21 such cross-cutting issues are been taught in FYBcom, SYBcom and TYBcom. Of the 40 courses 15% of the courses have components related to Environment and sustainability issues, 17.5 % deal with human values, 10% of the courses are for professional ethics and 10% deal with gender. The subjects taught in various programmes contain the percentage of cross-cutting issues as - F.Y.B.COM-42.86%, S.Y.B.COM- 28.57%, T.Y.B.COM- 16.67%.

Compulsory courses like Foundation Course for FYBcom and SYBcom and Environmental Studies for FYBcom are specifically designed to orient students to these issues. Apart from these, following are the ways in which college has made an attempt to address these issues amongst students.

**Professional Ethics:**

The initiative of the college to integrate this value into students is as follows:

- Discipline Committee plays an important role in maintenance of discipline of the campus.
- The college organises BHAVSMRUTI – an inter-collegiate fest with an objective to inculcate professional ethics in students.
- The course content for B.com includes topics such as Business and Workplace Ethics, Indian Ethos, Ethics in Advertising and Accounting, Professional Ethics in Computer Systems and Applications, Computer Ethics, etc.



### **Gender:**

The Foundation course subject addresses gender issues like Female Foeticide, Problems of Women and LGBTs. Also, women entrepreneur and women empowerment is a part of commerce. The college integrates the same into the personality of students in the following manner.

- Discipline Committee keeps a strict watch to avoid incidents of indiscipline and sexual harassment.
- The College has a Women Development Cell which organises celebration of Women's Day and presents success stories of famous women to inspire the girl students and to make them understand their potential.
- The institute encourages the participation of girls in co-curricular and extra-curricular activities.

### **Environment & Sustainability:**

- Environmental Studies and Foundation Course is a mandatory course which exposes students to various environmental issues and remedial actions.
- The activities pertaining to environment undertaken by college to promote environment consciousness are as follows:

1. Tree Plantation and Cleanliness Drive
2. Poster Making Competition, Debate Competition and Wall Painting on the theme ENVIRONMENT.
3. Photo Exhibition on the theme NATURE.
4. Seed Bank & Seed Propagation Drive

### **Human Values:**

The college addresses various aspects of Human Values and integrates the same into curriculum in following manner:

- To ensure total absence of Ragging, the Discipline Committee is constituted and so far the college has recorded no ragging complaints in campus.
- College also conducts various activities as follows:

1. Seminar on We Care for You
2. Celebration of all festivals to develop sense of togetherness amongst students
3. Activities on Being Grateful on English Literary Day
4. Donation of old toys, books, clothes to the students of schools adopted under the banner of Vikas Sevavrat Vrud.

Also, NSS plays an important role in instilling the values of character, discipline, patriotism and hard work and in shaping students into dynamic socially responsible citizens.

The college puts all its efforts in integrating cross cutting issues into curriculum and in shaping students into dynamic and socially responsible citizens.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

<p><b>1.3.2</b></p> <p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p><b>Response:</b> 71.79</p>
---

<p><b>1.3.2.1 Number of students undertaking project work/field work / internships</b></p> <p>Response: 420</p>
---

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

<p><b>1.4.1</b></p> <p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></p> <p><b>Response:</b> B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies</p>
---

File Description	Document
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 90.42

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
191	229	186	239	240

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
240	240	240	240	240

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 21.25

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
43	56	63	44	49

**2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
240	240	240	240	240

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>

**2.2 Student Teacher Ratio**

**2.2.1**

**Student – Full time Teacher Ratio  
(Data for the latest completed academic year)**

**Response:** 73.13

**2.3 Teaching- Learning Process**

**2.3.1**

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

The College strives to become a centre of excellence in teaching- learning process. To ensure that syllabus is imparted effectively, student – centric methods of instruction are adopted. Experiential learning, participative learning and problem solving methods are used to give a real life blended learning experience to the students. During COVID – 19 pandemic, college had made a major transition in teaching methodology through adoption of online ICT tools for the benefit of students.

### **Experiential Learning:**

Our teachers provide varied learning situations to the students in spite of being a single course college. Social responsibility is inculcated among the students by organizing programs for creation of eco-friendly products and sensitizing them towards the sustainability of the green environment. Industrial visits, field trips are organized to provide real learning experiences to the students. The students are socially engaged with non-governmental organizations like **Helping Hands** and **Sevavrati Vrund** to do social work in adopted villages. Extension activities through DLLE and NSS units provide platform to the students for social engagement. Every year various seminars are organized on different areas of interest to enlighten the students on the upcoming trends in global learning scenario.

### **Participative Learning:**

Participative learning invoked through group discussions, quizzes, assignments and projects. The students are motivated and trained to participate in various collegiate, inter collegiate and university level competitions. The college conducts its own inter-collegiate fest named BHAVSMRUTI in which the students actively participate in organizing the event. Through such participations students are provided a bigger platform to display their inbuilt talents.

Group Discussions, Mock Interviews, Quizzes, PPT presentation competitions help in students' active participation. Students are encouraged to make analysis of Annual budget, Understanding the yearly rate of inflation and its effects, providing solutions to socio-economic problem, etc. Every year orientation sessions are conducted by teachers on available resources like library, IT lab and e-learning boards and how the students can use it.

### **Problem Solving Method:**

Problem solving learning method is utilized right from the first year. The students are provided brain storming sessions to get a link between the problem and its probable solutions. Regular remedial lectures are conducted to provide students with assistance in writing effective papers. The mentor mentee programme helps the teachers to understand the drawbacks of the learners and in turn provide methods to improve themselves. Every year the college conduct guidance lectures and preliminary examinations for both the terms for the TYBCom students to prepare them for the University Level examination.

### **ICT- enabled tools including online resources for effective teaching and learning process**

Teachers are well versed with newer trends in ICT. They are well versed in using blended classrooms. The college provides them help for using various online platforms for engaging lectures and sharing reading material such as Zoom and Google Classroom. The college library also creates a reading culture by providing virtual library to the students and teachers who cannot attend the library physically. They are given detailed information about books, reference books, Journals etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 100

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
08	7	6	9	6

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>

### 2.4.2

***Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)***

**Response:** 16.67

#### 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	2	2	1	0

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

The college is permanently affiliated to the University of Mumbai. College adheres the guidelines and directions issued by Mumbai University regarding evaluation of students from time to time.

Student assessments are an essential component of educational establishments. In order to address this, the college formed an Examination Committee, which is headed by the Principal. The college creates an academic calendar at the beginning of each academic year that includes internal examination & university examinations.

Various methods of continuous internal evaluations like Class Tests, Open Book Tests, multiple choice questions, project work, etc. are practiced. The assessment work is carried out by the concerned subject faculty in the institution. The evaluation reports are prepared in stipulated time and communicated to the students in the classroom as well as displayed on the notice board. The answer books are shown on the demand of the students and they are guided for lacunas while writing the answer scripts which boost their performance in the forthcoming examination of the university.

The institutional reforms in continuous evaluation system are related to create interest for the study and to make the students more familiar with the university examination pattern. The institutional measures used for the internal/ external evaluation are to direct and lead the students confidently towards university examination. Hence there is very little scope for grievances regarding evaluation. The students have the freedom to use the suggestion box to put in the suggestion/instruction which can be considered for internal/external examination reforms.

Separate ICT system and CCTV camera is used to ensure the conducting of examinations transparently.

The institution has a well-defined system in place to deal with examination related grievances. The institution has adopted an online system where each student can view his/her total assessment marks at the end of each semester and can report discrepancies, if any, within a specified time period to

Examination Committee. Any query of students regarding the feedback and evaluation is thoroughly addressed by the respective teachers. Moderation is done as per guidelines of University of Mumbai which ensures transparency and accountability of examination process in the institution.

All the mechanisms to deal with examination related grievances are transparent, time bounded and efficient. The college exam committee telecast live streaming of the “Pariksha Pe Charcha” to overcome students from the burden of exam related stress.

Results are published on College Website within 45 days of conduction of examinations. Students are provided personal links with unique ID to check their results. They are provided 15 days to enlist their grievance to the exam committee. The committee meets to solve these issues and provide an error free result to the student.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

**Response:**

The College is affiliated to the University of Mumbai, the institution follows the curriculum designed by the University of Mumbai. Programme Outcomes (POs) and Course Outcomes (COs) for all programmes are developed as follows

At the beginning of every semester/year, the subject teacher conveys Program Outcomes (POs)/Course Outcomes (COs) of each course at the introductory lecture of respective subjects or from institutional website [www.pbvcollege.com](http://www.pbvcollege.com). An academic framework of the curriculum and the activities related to it is planned in the beginning of every academic year.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 2.6.2

*Attainment of POs and COs are evaluated.*



**Explain with evidence in a maximum of 500 words**

**Response:**

1. Weightage is given towards attainment of the goals provided through these POs and COs through student centric methods within the teaching learning process.
2. The copies of the syllabus are kept in the Principal's office. The teachers and students can download the syllabus from the website of University of Mumbai [www.mu.ac.in](http://www.mu.ac.in). Further, the faculty of every subject explains the course objectives, evaluation pattern, marking scheme etc. to the students in the beginning of the semester. Numerous efforts and strategies are planned to inculcate in the students the required knowledge that they can gain through each course of the program.
3. Continuous evaluation and monitoring of the student is carried out through the evaluation process like (i) Class test on every unit subject wise as decided in the syllabus (ii) Black-board presentation, PPT presentations (iii) Quizzes or objective questions (iv) Semester wise examination (v) Project work for environment studies and foundation course. The teachers through these evaluations try to identify the gap and challenges and make necessary changes in their teaching process. In order to instill long term learning in the student activities like field trip, quiz, debate, PPT, etc. are conducted regularly. One to one feedback is also provided to the students after the evaluation and suggestive measures like remedial teaching are provided to the students. The examinations and results of University of Mumbai also help to measure the attainment of POs and COs of specific program/ course.
4. The Institute provides opportunities to students to exhibit their understanding through the medium of expression through numerous curricular activities by participation in numerous activities ranging from Extempore, Product Innovation, Short Film Making, Reel making, Creative Writing, etc. The students get opportunities to hone their skills.
5. The college provides a platform for the students to exhibit their co curricular skills like creative, literary and analytical skills through arranging yearly competitions like self composed poetry writing competition, PPT making and presentation competition, poster making competition, photography and reel making competition, group dance competition, debate competition, etc.
6. The institution collects feedback from students, teachers, parents and alumni which is an important method of measuring the attainment of the goals. Comparing these feedbacks helps the college towards bringing proper validation of the curriculum. Teachers also unanimously work towards identifying the strengths of each program and work towards positive learning outcomes. In turn they try to ensure high quality attainment through these programmes.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

**2.6.3**

**Pass percentage of Students during last five years (excluding backlog students)**

**Response:** 76.77

**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
65	157	173	175	28

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
177	157	173	175	97

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey**

**2.7.1**

**Online student satisfaction survey regarding teaching learning process**

**Response:** 3.4

File Description	Document
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

An innovation ecosystem is a dynamic and interconnected network that fosters the development and implementation of new ideas, technologies, and processes. The institution promotes and inculcates the spirit of innovation and unquenchable thirst for knowledge in the young minds through academic, research and extension activities. Faculty members facilitate development of innovative learning process for the students which helps them to connect with all the stakeholders of innovative ecosystem including teachers, researchers and entrepreneurs.

The institution has successfully established a robust ecosystem for the transfer of knowledge / technology by initiating research paper writing competition for undergraduate students through an inter-collegiate event named Search the Research from 2021. Industrial visits and collaboration with industrial associations in and around our area helps the students to gain industrial expertise. Knowledge is disseminated through regular organization of seminars, workshops, conferences and visits. Regular guidance in academic and curricular activities is provided free of cost by industrial experts, experienced coaches and renowned academicians.

The importance of Indian Knowledge System in NEP 2020 provided the college an opportunity to connect the students with the rich Indian culture and heritage. The college promotes secularism by organizing different Indian festivals like Navratri, Eid, Christmas, Ganesh festival, etc. The importance of meditation and yoga along with love for the nation is instilled in the students through daily assembly which allows the students to speak up their minds during the 2 minute motivational sessions. The spirit of co-operation and social help is created in the minds of the students when they participate in drives like Blood Donation, Skin and Organ donation, Toys and Books donation, Food material and cloth donation. The teachers also highlight through their teaching methods the ancient texts and references of rich Indian knowledge during their regular lectures.

The college does not have an IPR cell but the faculties are motivated to attend numerous seminars on intellectual property rights.

The college with its supportive culture provides platform to the students through active participation in awareness programmes, various drives and inter-collegiate and university level competitions. This initiative helps the students gain holistic and overall development.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:** 110

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
20	17	26	19	28

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 0.29

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	1	1	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Link to re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.71

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	3	1	1	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

Extension activities in the neighborhood community play a vital role in sensitizing students to social issues and fostering their holistic development. These activities have a significant impact on both the students and the community:

1. **Awareness and Sensitization:** Engagement in extension activities exposes students to various social issues, such as poverty, environmental concerns, and healthcare inequality. This firsthand experience fosters empathy and understanding, sensitizing students to the challenges faced by their neighbors.
2. **Community Connection:** These activities promote a strong sense of community and social responsibility. Students interact with community members, build relationships and understand their needs and aspirations. This connection encourages students to actively participate in the betterment of their neighborhood.
3. **Skill Development:** Extension activities often involve skill-building opportunities, such as organizing events or volunteering in local initiatives. These experiences help students develop a wide range of skills from leadership and communication to problem-solving and teamwork.
4. **Holistic Development:** Participating in extension activities enhances students' holistic development by instilling values like compassion, teamwork, and civic responsibility. It goes beyond academic learning to develop character building and personal growth.
5. **Real-World Application:** Extension activities bridge the gap between theoretical knowledge and real-world application. Students can apply what they learn in the classroom to address practical issues in their community, making learning more meaningful.
6. **Impact on the Community:** Extension activities have a positive impact on the neighborhood community itself. Students, through their efforts, can contribute to community development, address local problems, and promote sustainable practices. This helps the community to recognize the efforts of the college towards the society.
7. **Career and Life Skills:** Engaging in these activities can also provide valuable experiences that can be

beneficial for future careers and personal lives. It can help students explore their interests and develop a sense of purpose.

**8. Social Awareness and Advocacy:** Students often become advocates for social change through their participation in extension activities. They may raise awareness about various social issues and contribute to positive changes in their community.

**9. Practice to donate:** Organizing camps like organ donation, blood donation, toys and book donation, food material and cloth donation for the needy is a regular practice adopted by the college. This helps the students to empathize with those beneficiaries who are in need.

**10. Strong Spiritual Roots:** Daily prayers and motivational thoughts by the teachers and the students help in fostering spirituality amongst the students. Every year Yoga Day is celebrated in the college along with regular meditation sessions for the students.

To summarize extension activities in the neighborhood community have a profound impact on students and their understanding of social issues. They promote holistic development by connecting students with the realities of the world around them. This engagement is a win-win, benefiting both the students and the society.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

##### **Response:**

- In February 2018 Devika Rane received recognition letter for Marathi compeering in Palghar District for Udaan 2018 Festival.
- In January 2019 the college received recognition letter from DLLE unit for creating employment opportunities for the slum dwellers.
- In February 2019 Manas Tiwari received recognition letter for selecting for Hindi compeering in Palghar District for Udaan 2019 Festival.
- In December 2019 the college received recognition letter from DLLE Unit for conducting seminar for fisher folks on the topic “Japan to Vasai”.
- In June 2019 the college received recognition letter from DLLE unit for Indian Spices Making for

Village women

- In February 2020 Leena Paradkar received 2nd Prize in Udaan for Poster Making competition.
- In February 2020 our teacher Dhruwali Vartak received recognition trophy from DLLE unit for her contribution towards Udaan 2020.
- In February 2020 the college was awarded recognition trophy for exemplary work for conducting Udaan 2020.
- In February 2021 Karima Shaikh received 1st Prize in Udaan for Poster Making competition.
- In the year 2022 the college received recognition letter from Shivansai Gram Panchyat for NSS work.
- In the year 2022 the college received Letter recognition letter from Shivansai Zilha Parishad school.
- In the year 2022 the college was provided certificate of appreciation by Seva Vivek Sansthan (NGO) for supporting their Tribal Empowerment Initiative.
- In year 2022 the college received recognition letter from Indian Railways for organizing blood donation camp.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 68

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
36	12	1	8	11



File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>

### 3.5 Collaboration

<p><b>3.5.1</b></p> <p><i>Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.</i></p> <p><b>Response:</b> 12</p>	
File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

- **Classroom:** classrooms are very important for the development of students in respect to educational, social and cultural aspects. Our institution has 13 spacious well ventilated, adequately lit classrooms equipped with dais, white board, notice board and a cupboard and a staff table to keep books and projects of students.
- **ICT:** The institution has one well designed ICT enabled and fully equipped laboratory. Our lab is equipped with 2 Internet connections viz Jivdani and Instanet. The lab is also powered by UPS/inverter supply to ensure uninterrupted usage of computers and other facilities. Thin client system has been installed where all 30 computers are connected with one server P.C and two individual teachers P.C. There is also one printer, scanner and copier (all in one) in the lab. A cupboard to keep students' books and projects. The lab is also equipped with one projector with screen, a white board and two air conditioners.
- **Educational Resources:** During lockdown when physical learning was not possible for students our institution purchased Zoom license on June 07, 2020 also G-suite and Microsoft Teams were made available for the students and institution free of cost. Google Proctor was purchased for conducting university online exams.
- **Facilities for Recording Videos:** Tripod stands with mobile holders are made available to ensure video recording for students and teachers. Staff members are also provided with college laptop whenever required. Staff is also provided unhindered access to net for preparation of their blended lectures.
- **CCTV Enabled:** In order to ensure discipline and a sense of security for all

our entire premises is under CCTV surveillance of 22 cameras.

- **Library:** A well-equipped and spacious library with books, research journals, magazines and e-resources is available for the teachers and students.
- **Common Room:** Girls' and boys' common rooms are made available for the students.
- **Seminar Hall:** Our institution has one seminar hall which is used for **symposium, meetings, seminars, concerts, presentations and performances**. The hall is fully equipped with audio-visual devices providing services such as video conferencing, a sound system and audio-visual material.
- **Water Purifiers:** In order to reduce the risk of waterborne diseases amongst students and staff

**water purifiers are installed in our institution in the year 2017-2018.**

- **Sports:** A huge playground of 2648sqm. is available in the institute to organize inter class sports events. We organize Kho-Kho, Kabaddi, Handball, Volleyball, Box cricket tournaments in our playground.
- **Gymkhana:** A spacious gymkhana of 128sqm. is made available for indoor activities like chess, carom, table tennis and cardio activities.
- **Other Infrastructure:** The college also has a sprawling office connected to the Principal's Cabin. Counseling Room , NSS room, Canteen, Suggestion Box, Ramp for physically challenged students, clean washroom facilities are provided.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 24.08

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
2.19	7.24	0	3.31	18.88

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS),*

*adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

**Response:**

The library is the integral part of an educational institute. Library is partly automated with ILMS from the year October 2021 as per UGC requirements.

ILMS software for automation: Ezcom Library Management (1.0)

Nature for automation: Partly automated

Year of automation: October 2021.

Status of automation: Circulation by software

Library software Ezcom Library Management (1.0): This software is used in the library for day to day operations. Ezcom Library Management is a multiuser software. This software is maintained through AMC. It is useful resource planning system for a library to track reading items owned and patrons who have borrowed. The software has two modules namely Acquisition and Report

There is a total collection of 2230 books. 8 CDs, 12 journals/periodicals. Students can avail books by entry in an Issue Register maintained by the library department. During COVID times theme based virtual book shelf was made available for students.

Library policies and guidelines are informed to the students through library orientation sessions. Students can avail the library facilities like reference services, inter library loans, circulation of books, reading room facility, etc.

**Best practices followed by the library:**

An Orientation Program is arranged for the fresher's to introduced them with the library collection, activities and services. Attendance of the students and teachers in library is recorded every day and entry register with sign is mentioned. Open Access Facility in all the sections of the library is available. Display of new arrivals is done monthly. Reader's advisors' services are provided for competitive examination. The library is under CCTV surveillance. Occasional Book Display/Exhibitions are held on regular basis. To encourage efficient use of library collection and its services 'Best Library User Award' is given to the students.

**Grievance Redressal of the Readers:**

Students can raise problems related to the library, its staff and its services. The librarian/Chairman of LAC tries to resolve them in his capacity or forward them to the Principal of the college. A suggestion box is kept at the entrance of the library seeking valuable suggestions and recommendations from the

readers. The Library Advisory Committee plays a vital role in enhancing and developing the library services and making suitable policies that will help the library to render its best.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

Information technology forms a central stage of all the activities, moreover with COVID 19 this pace has been accelerated. The infusion of technology by and large has been enormous. The AMC for maintenance of IT infrastructure is done regularly. This leads to proper maintenance of the equipment's. Further if required RAM, SSD, Software's etc. are upgraded. LAN facilities are also available for computers, servers etc. Moreover, the internet facilities are made available from two service providers. Out of that one internet connection have a speed of 30 MBPS and other internet connection have a speed of 100 MBPS. The internet connections too are supported with inverter batteries.

To ensure security pop-ups and downloading related to certain sites have been blocked. Outsiders visiting the lab and using internet are provided with guest login are made available. Examination control system and Administrative Office have a separate LAN connection that is not shared with teachers and common areas.

The CCTV surveillance is connected to internet with live recording stored for 15 days on hard disk and mobile access of the principal.

The institute has domain purchased from OTET Technology. The website is dynamic and accessible with multiple languages and expansion of font size. The website is mobile friendly too.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 4.3.2

**Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 19.5

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 30

<b>File Description</b>	<b>Document</b>
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student’s usage.	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure**

**4.4.1**

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 19.5

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
6.62	4.54	2.40	3.63	8.42

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 0.66

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
05	03	04	03	04

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	<a href="#">View Document</a>
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	<a href="#">View Document</a>
Upload policy document of the HEI for award of scholarship and freeships.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 24.87

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
265	200	250	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above



File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 8.09

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	12	28	17

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
177	157	173	175	97

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response: 0**

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 9**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
4	3	0	1	1

File Description	Document
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.3.2**

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 11.2**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
15	9	8	9	15

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

**5.4.1**

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

Alumni Registration is in process.

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### **Response:**

The vision and mission statement of the college emphasizes on constructive and sustainable engagement of their students in the global league. Hence, the primary objective of the institution is to provide easy access of knowledge and skill to the learners. The focus is always on promoting holistic learning where the teachers provide real life learning situation to the students by giving them opportunities in planning and executing various classroom as well as outdoor activities. To be in sync with the global learning environment the college has adopted blended teaching methodologies using traditional and contemporary teaching methods. To promote self learning in the students the college provides them opportunities through PPT presentations, open book tests, class tests, etc. The huge college library welcomes the students to explore knowledge through books. Students can borrow the books and be the part of book banks which can help other students. The students using the library throughout the year are acknowledged with the Best Library User Award.

The academic year planning gives due weightage to the curricular and co-curricular activities. Every year the college felicitates more than 400 students in annual sports day and annual prize distribution ceremony. The NSS and DLLE units of the college display exemplary work in their areas of outreach and extension programme providing social awareness and benefits not only to their students but also the society. Activities like Organ and Skin Donation, and establishment of Toy libraries in ZP schools are some of the initiatives. Every year the college organizes two days camp for the students where they are given opportunities to explore adventure activities, nature trail, entrepreneur skills and industrial visits.

The college follows the rules and regulations set up by the University of Mumbai in the evaluation process. Use of zoom, google suite and Microsoft teams as online study platforms during the covid times and later too have added advantage to those students who fall into the category of earn and learn policy. The various committees setup within the college like Grievance redressal cell, purchase committee, anti ragging committee, placement cell, career katta, website committee, canteen committee, etc. help in nurturing the institutional growth. Regular staff meetings help in detecting the problems in teaching learning process and also provide support to build up the infrastructure for the college.

A decentralized strategy is followed in the governance of the college where the management supports the principal and the faculties to fulfill their objectives and reach out to their goals.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### **Response:**

Our College Management believes in a decentralized governance system. Management opines that it is a key aspect of democratic participate management. The Principal, teachers and office staff unanimously design a strategic plan to provide quality education to the students. The IQC and CDC committees meet to enhance the infrastructure in academics and administrative growth of the institution. The formation of various committees like Grievance Redressal Cell, Canteen Committee, Commerce Committee, Women's Development Cell, Library Committee, Cultural Committee, etc. help in functioning, organizing and deployment of various academic and cultural activities for regular development of the students. The decentralization process allows the teaching and the non-teaching staff to enjoy liberty in decision making at college level while planning and executing their work.

Every year appointments are done by the management as per the norms set up by the University of Mumbai and the rules and regulations laid down by the government of Maharashtra. Once the candidates are appointed they are oriented about the working pattern and environment of the college. They are guided about the code of conduct, their rights and their duties.

The top Management of the institution in consultation with the principal provides leadership in all academics and institutional practices. The principal coordinates on all academic matters through the Senior Staff Member who are appointed on a rotational basis. In this way, all faculties of the College get to play a role in decision-making. The inclusion of teachers' representatives in the Governing Body of the College also on a rotational basis enables the faculty members to participate in different academic deliberations and often play a role in decision-making.

The entire process of decentralization and participation is co-ordinated by the principal for deployment of administrative and academic duties. During the Covid times this decentralization process helped us to instantly adapt to the new online teaching learning process. The entire system was made online which included teaching, learning, admissions, payment of fees, declaration of results and also conducting of various activities for the teachers and the students. Care is taken that economic setback does not hamper the learning process of the student. Hence, every year the students are provided with installment procedure for the payment of their fees. Deserving students are given benefit of fees payment through Safalya Nidhi (fund raised by teachers). The management also provides remittance of fees to deserving but economically weaker students. There was 35% reduction of fees during the covid times.

Numerous policies are formulated for the proper administrative and academic working. SOPs for examination, admissions, administrations, finance and account are formulated. A code of conduct manual for the staff provides an insight into the rules and regulations of working and availing of their rights. Thus, the decentralization process is carried out religiously for the overall effective functioning of the institution.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2.2

*Institution implements e-governance in its operations*

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

The performances of the employees are monitored by the Principal and the IQAC committee. This helps the employees to gain appreciation and motivation for their efforts. Every year the management provides financial appreciation to the employees by providing a certain percentage of increments in their salary. The management prefers to follow the procedure of equality amongst its staff to reflect the unity amongst them.

There are numerous provisions and facilities provided to the staff like Child Care Leave and maternity leave. Compensatory Leaves are provided for the extra duties that are carried out by the staff members even after their working hours. Special leaves are also granted in case of medical or any other emergencies. Faculty Members are provided duty-on-leave to participate in orientation programmes, refresher courses, seminars, workshops etc. The management takes the initiative of contributing equal percentage of share towards the staff Provident Fund. The staff members are also provided membership in Annasaheb Vartak Sevak Patpedi Sanstha through which loan facilities are provided to the teachers. During the pandemic the teachers were given full salary by the management those who were affected with COVID were provided all the necessary emotional and financial support. The college assured that all the teachers were vaccinated for which vaccination camps were held in the college premises. Stress buster activities like picnics, teacher's day celebration and sports for teachers are also regularly carried out.

Progressive teacher is a symbol of progressive institution. Therefore, the management always strives for the development of the teachers. To keep up with the changing trends in higher education the college invites experienced resource person to guide the teachers in various streams of academics. Regular FDP programmes are conducted to refresh their existing knowledge. Those teachers who go for higher studies are provided leaves for their studies and examinations. Those teachers who need to qualify NET/SET are given free training by qualified resource persons. Teachers are motivated and provided opportunities to be the part of national and International conferences.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 6.3.2

#### **Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 8.33

#### **6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	3	0



<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	<a href="#">View Document</a>

### 6.3.3

*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

**Response:** 21.74

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
02	01	03	03	01

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
02	02	02	02	02

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

The College is managed by Agashi Virar Arnala Education Society, who has a well-planned financial policy, which ensures that the budget is prepared well in advance after taking annual requirements into consideration. The information about the availability of the resources and making it available at the right time for the activities plays a crucial role in managing the costs & smooth execution of the development activities.

Each Department is expected to present a list of requirements for the particular year. The Budget is prepared by the Accounts Section. After the due scrutiny done by the principal, the same is placed before the management and the CDC committee for final approval. The Principal then works out with the accounts department and decide the priorities while allocating financial resources. The principal ensures the optimum use of the available resources. All vouchers are duly recorded before making the payment similarly every voucher is supported by valid document wherever applicable and maintained in ERP TALLY 9 software to ensure the transparency.

The institution has a very strong internal control system in respect of financial transactions. Each financial transaction is carried out under the supervision of the head of the institution. Receipts are given for each transaction irrespective of volume of transaction.

The institution has a mechanism for external audit. External Financial Audits are carried out by the Bhoir and Patil Association Co. annually. The Audited statement and report of the Auditor is shared with the Management which gives its consent for the same.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

**Response:**

The IQAC has been an institutional committee contributing increasingly towards quality enhancement of the various core and peripheral activities of the college. It meets regularly to draw plans for the year and the beyond. The role of IQAC has become indispensable in the pursuit of providing quality education to the students since its primary concern has been developing methods and procedures to ensure growing competency in academic, administrative and financial activities of the institution.

The IQAC ensures that the diverse activities of the institution are enhanced and integrated as well as standard procedures are incorporated. It provides a sound basis for decision-making, supported by a comprehensive system for documentation and internal communication. The IQAC frames a framework which incorporates technology into pedagogy. The teachers were provided with adequate training for conducting online lectures; the infrastructure requisite for the same, including laptop, projector, screen and WiFi access at various locations in the campus was also established. The IQAC is thus capable of leading the college towards accepting the guidelines of the new NEP and helping the college evolve into a model of holistic education. Under this aegis the IQAC committee has conducted lectures on NEP 2020.

Under the canopy of Agashi Virar Arnala Education Society, at Padmashree Bhausaheb Vartak College we aim to provide tradition of liberal learning which encourages the growth of broad minded students, and promotes reflection, self-understanding and a sense of self-worth in all students. We accord prime importance to the behavioural discipline, moral integrity and cognitive developments of our students.

The IQAC Committee was established in 2022. Its role was to ensure organization of various activities, curricular as well as co-curricular that would align with the vision and mission of the institution.

The IQAC is responsible for monitoring and recording the successive improvement in various activities within the institution. This includes analyzing the learning outcomes of the students and identifying areas where improvements can be made. The IQAC ensures that the improvements made are sustainable and lead to long-term benefits for the institution. The main mission of the IQAC is to create a mechanism for focused, consistent, and continuous improvement in each aspect of the institution.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 6.5.2

**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** B. Any 3 of the above

File Description	Document
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

**Response:**

The college has always taken proactive measures in creating awareness on gender equity and gender sensitization. Academically, under the subject of Foundation Course, Environmental Studies and Commerce, FYBcom and SYBcom students are sensitized on various aspects of gender equity. The college always gives preference to girls who have left their academics in between. Moreover the ratio of female students in the college is significantly higher compared to the male students. The uniqueness of the institution is that there are more female employees compared to the male employees. During the NSS camp issues like gender sensitization, female feticide, female empowerment are addressed and awareness is created for the same.

The women's Development Cell of the college every year celebrates women day and girl child day. During these days talk shows and seminars are conducted on topics of female health and hygiene, dietary measures, laws and rights for female, etc.

The college is under CCTV surveillance of 22+ cameras for security purpose. Formation of committees like Anti ragging committee, grievance Redressal committee and women development cell provides the student the facility to express their feelings and inhibitions. Their complaints are also resolved by these committees maintaining top most privacy. The college has displayed suggestion box where in the students can drop in their problems in written form. Also, an online mechanism for their grievance is available. Women helpline numbers are displayed within the campus. Separate common room for the girls equipped with basic necessities like sanitary pad vending machine, etc is provided. The higher ratio of the girl student has initiated the management to increase the number of washroom for the girls. The college has its own counselor who visits the college twice a week. The students are given freedom to meet her in person. A separate room is provided for such meetings. The counselor also carries out classwise sessions on topic like gender sensitization, sex education, stress management and addiction. The college deploys female teachers along with the girl students whenever they have to go out for any visits or camps.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2

**The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

**Response:** A. 4 or All of the above

<b>File Description</b>	<b>Document</b>
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

**Response:** C. Any 2 of the above

<b>File Description</b>	<b>Document</b>
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>

### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

The institution takes initiatives to provide inclusive learning environment to its students. Along with the teaching learning process which emphasis on academic progress the college also provides platform to the students to nurture amongst them the values of tolerance, brotherhood and protection and respect towards our cultural heritage. Every year NSS and DLLE units of the college undertakes various activities related to Constitution Day, Independence Day, Republic Day, Martyr's Day, National Youth Day, Minority Rights Day, National Voters Day, National Unity Day and World Students Day.

The college promotes secularism and respects all the cultures by celebrating days and festivals like Ganeshotsav, Navratri, Eid, Christmas, etc. Emphasis is laid on understanding the culture and tradition of every religion. Teachers motivate the students to dress according to the day celebrated. Sometimes there are recitals competitions like Poetry, Sher-o-Shayari, Dohe Explanation, etc.

The medium of instruction in the college is English but there is freedom given to the use of multi-lingualism so that the students enhance their ability of learning in their regional language. In spite of being a commerce college literary preferences are given and by setting up literary committees like English, Hindi and Marathi Literary Committees. These committees organize literary festivals during the literary days promoting the spirit of literature amongst the students.

Every year the students and staff are sensitized about their obligations as citizens of India by organizing Constitutional Day and Minority Rights Day. The college promotes singing of National Anthem every day before the lectures begin. A dedicated time of 10 minutes is allocated every day for National Anthem and value related motivational speech by students and teachers.

The NSS unit of the college organizes 7 days residential camp in rural areas where the students are given real life training to mould them into responsible citizens. Students interact with the villagers, understand their problems and also work with the villagers to develop clean environment in the village. They also create awareness on various social issues like tobacco de-addiction, Afforestation, etc. The students denote several hours by providing manual and physical assistance in building road, digging pits, cleaning the drainage line, etc. for the villagers.

Thus, the college through its various initiatives provides inclusive learning environment to the students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

## 1. Title of the Practice

### “Promotion of Green Initiatives”

## 2. Objectives of the Practice

Protection of the environment and sensitization towards environmental related issues is need of the hour. The college realizes its role towards these initiatives and hence promotes Green Initiatives. Considering the impact of our actions on the environment and to reduce the carbon footprint.

## 3. The Context

The college understands the need of green cover in the premises especially due to its close vicinity to the mountains. The summer seasons bring a dry patch for few months. The green cover in the premises helps to maintain coolness, maintains the ground water level and brings aesthetic beauty. Throughout the college premises numerous green plants like aglaonema, aralia, fern pedilanthus, rose, jasmine, blue pea, ixora, etc. are potted. The pots are placed throughout the premises. Numerous Karanja and Saptaparni trees in the premises are planted to increase the level of oxygen. The entire premises is house to many indigenous trees species like coconut, mango, jamun, karanja, jackfruit, tamarind, banana and neem trees.

## 4. The Practice

The college has its own nursery and a gardener is allocated specifically for increasing the tree cover. The nursery houses more than 50 species of plants and herbs. There is a small herb garden and also a butterfly garden. In the month of May, a seed bank is created in the college especially of indigenous plant seeds. NSS and DLLE students segregate the seeds and prepare the seed balls for the same. Many students bring seeds of various fruits from their homes and deposit them in this seed bank.

In the month of June, as the rains begin, the saplings are prepared from some of these seeds. In the month of July and August students and teachers participate in plantation drive in the mountainous and beach areas. During these plantation drives the seedballs are strewn around for allowing them to grow naturally. An environment club is created for environment awareness.

Also a special feature of the college is that every guest who comes to the college is welcomed with a small plant as a gift from the college nursery. The dedicated staff takes care that the plants and trees in the premises are tended well and multi saplings of the same are created. Regular watering, removing of the weeds, upheaving of the soil and regular organic manure preparation is done by the gardener, resulting into continuous green cover in the college.

## 5. Evidence of Success

Before setting up this nursery, the college used to buy all the plants from outside. But with the establishment of this nursery the numbers of plants have increased. Due care is taken while gifting the plants, understanding the liking of the guests. Many guests appreciated this activity. The trees planted at Rajodi beach as well as in the college premises, at Papadkhind Lake, on the foothills of Jivdani are symbolic of this initiative.

## 6. Problems Encountered and Resources Required



- Huge space and limited staff restricts the regular maintenance.
- Limited knowledge of indigenous and house plants.
- In the month of may shortage of water supply restricts the beautification process.

## **“ Best Practice No. 2 ”**

### **1.Title of the Practice**

**“Guidance/lecture series on FREE NTA-NET/JRF/MH-SET/Ph.D. Entrance test Exam”**

### **2.Objectives of the Practice**

- **NET/SET is the first requirement for aspirants who want to pursue their careers as college teachers. Every aspirant is not financially well off to bear the expenses of such coaching classes. Hence, the college provides free coaching for Paper I which is a general and a scoring subject.**
- **Maximum candidates should clear this exam and venture into their journey as assistant professors in reputed colleges or universities.**
- **The college being at the central location easy access is possible for the aspirants from interiors of Virar, vasai, Palghar and Dahanu.**

### **3.The Context**

**For the last five years, the college has been organizing the “FREE guidance/lecture series on FREE NTA-NET/JRF/MH-SET/Ph.D. Entrance test Exam PAPER 1” for the aspirants. These lecture series are free of cost; experienced professors from renowned college come and guide the candidates each day of the sessions. Many of these faculties continue guiding the students throughout the sessions free of cost. The college provides Xerox material for the units recommended by the faculties. All the lectures are conducted in the college IT lab where there is provision for projector, screen and other teaching tools.**

### **4.The Practice**

**For the said lecture series, the college invited experienced professors from reputed colleges to guide the candidates. Every Sunday these experienced professors were present to guide the candidates. The doubts of the present candidates were resolved by the resource persons. Though the lectures are on Sundays the college faculties give their 3 hours for organizing these lectures. During the covid pandemic, the college conducted online lecture for aspirants from all over India and more than 300 aspirants enrolled for this lecture series. We also allow the aspirants to use our**

college library.

### 5.Evidence of Success

Among the candidates who have registered and attended all the lectures regularly in this lecture series, a few students have achieved success and cleared the NET SET and PhD entrance exams. Though the numbers are less we believe that many who have cleared haven't contacted us yet.

### 6.Problems Encountered and Resources Required

- Time Constraint for conducting the lectures doesn't allow the faculties to share more.
- Aspirants don not want to attend lectures on Sundays and public holidays.
- Aspirants cannot reach the campus especially during mega block of railways.
- All the aspirants do not have smart phones and laptops hence reaching out to them technically during covid became difficult.
- Anything given free is not valued hence more absenteeism.

### 7. NOTES

- The successful candidates have now been appointed as lecturers in various college.
- Those who have cleared the Ph.D entrance have started their journey of research.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

- The college is established in 2016 with the sole motive of providing education to the people from the lower strata of the society. The college is surrounded by crowded residential areas and hence it becomes evident that the children from the vicinity avail educational benefits from the college. Following are the various areas through which the college helps its students.
- **Concession in fee:** The College provides concession in paying fees to the students understanding their personal problems. The college clerk along with the principal helps out those students who have financial crunch and cannot pay their fees on time. Such students are provided enough time for the payment of their fees. At times the fees of academically proficient students coming from weaker economical backgrounds are remitted by the Principal only with an assurance from the management. Students are provided facilities to pay their fee in 2 to 4 installments so that they do not feel the burden about the payment of the fee. This provision is also provided to those students who fund their own education.
- **Safalya Nidhi:** This is a fund raised by the teachers of N. G. Vartak English Medium High School and Junior College and Padmashree Bhaushaeb Vartak College. From 2018 this fund is unanimously provided to those students who are orphan or have single parent or come from a very poor background. The teachers contribute annually in this fund and every year more than 10 students from nursery to degree are benefitted from this fund.
- **Earn and Learn Policy:** The college provides employment opportunities to those students who wish to fund their own education. The college provides placement to these students within its sister concerns school and college so that these students do not miss their studies and also earn for their living. The college takes due care to consider these students during their extra lectures and examinations times.
- **Covid Support:** The importance of vaccination for the teachers was a grave issue for the organization. The college approached the local authorities and requested for a vaccination centre in the college allowing free vaccination to more than 1000 people and more than 100 inhouse teachers and students.
- **Counseling:** The students of this college come from various backgrounds. Many of the students face numerous hindrances during their growing years. The college understands the problem areas and the stressful environment that the students live in and hence has appointed a counselor who caters to the emotional needs of the students. Individual cases are handled by this teacher and at the same time small seminars and talks are conducted by this staff to create a healthy environment for the students. These sessions are free of cost for the students.
- **Use of the premise:** The college shares the premises with a primary school and technical section of A. V. S Vidyamandir in the afternoon time. Making optimal use of the college resources including the premises, teaching-learning tools, etc. The premise is also used by various social groups who regularly conduct sathsang, spiritual gathering and short programmes in the college premises especially during weekends. The college premise is also provided to various NGOs to

carry out Blood Donation Camp, Eye Checkup Camp, etc.

- Reading culture:** The College has a strong reading culture for its students. Every year the admitted students are given library orientations through which they come to know the provisions for them. Talk Shows by eminent writers and reading enthusiasts are conducted regularly. Every year book review sessions are held for the students. The librarian takes care to exhibit new books in the library through the virtual library display. There is a book donation scheme through which students, teachers and others can donate books which are later used by the students of our college as well as donated to the ZP schools of Tilher and Uchavali (adopted villages for social work).
- Toy and Book Library:** The NSS and DLLE students of the college take the initiative every year to collect toys and books for those children who cannot afford it. After collection of this donation the toys as well as books are segregated age wise and sent to the various ZP schools which are in need of it. Our students go one step beyond and help in setting up this entire toy and book library for these students.
- Free coaching for placement:** The placement cell of the college understands its responsibility to provide placement to the students. In order to make them industry ready the college provides skill development training. During such training the students are taught technical and communication skills while preparing themselves for any interviews. Demo interviews are also conducted to create confidence amongst the students.
- Social cause:** The college students participate in all the socially responsible activities. They provide their support to the mahanagar palika, the RTO, the medical department of the mahanagar palika as and when the need arises. The NSS and DLLE units contribute towards creating employment opportunities to the people of lower strata by arranging workshops in these villages on lantern making, diya painting, organic bag making, etc.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

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### **Additional Information :**

The college has been instrumental in providing accessible educational facilities to students from all walks of life. The vision of our founders lie in our mission statement //Gyanomay Bhava // where acquisition of knowledge in all it's encompasses is held as paradigm of academic scholastics. In a small way the college has already embraced the four pillars of NEP that is access, equity, quality and accountability. Based on which students are provided access to all the types of learning. This learning happens in very qualitative way where teachers are accountable for the progress of the students. The students are practically involved in each and every activity of the college. This may include setting up of Plastic Collection Centers, increasing indiginious flora in the vicinity by conducting seedball making and Tree Plantation Drive, Saving Energy by swtiching of the lights and fans when not in use, Reusing of paper, Setting up books and toy libraries for ZP schools, painiting and cleaning the areas around these schools and being the part of books, toys, cloth and food product donation drives.

Though we are a Commerce College, we provide field trips to industries and commercial areas to get first hand learning experience to our students.

We promote eco friendly atmosphere where our guests are always provided with indiginious plants, house plants and flowering plants as gifts. These plants are nurtured in our very own nursery. The teachers are provided tea and coffee in steel cups. Everyyear in the college premises the tree cover is increased by planting more and more trees. The entire premises has numerous Karanja trees to promote good supply of oxygen. The office staff also makes efforts to reduce waste by re-using one-side used paper for rough work. Those papers which cannot be reused are sold to the recyclers for further use.

With growth mindset becoming a hype in pedagogical experiences we try to provide our teachers with various research related opportunities. Emphasis is laid on providing e-books and subscriptions for commerce and economics related research and teachers are motivated to participate in writing research papers and publishing them.

### **Concluding Remarks :**

The vision of our organisation has always been to empower our students to become the part of constructive and sustainable engagement with the society. The emphasis then and now has always been placed on creating a platform that would provide value education to all those who are to bear the responsibility of the society and to nurture their capability of bringing forth desirable change and growth in society, devoid of all grounds of prejudice and discrimination. The lamp of learning, lit by the visionaries and visualised by our vision and mission statements, has continues to enlighten our students. Pursuing the rich legacy of our founder members of providing accessible education to the mass we go a step further by significantly contributing the latest learning experiences to our students locally as well as glocally. The desire to transform the socity is at the helm of our objective. Hence with innovatie teaching experiences the college tries to extend its boundaries of knowledge from closed classroom atmosphere to practical learning experiences.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.2	<p><b>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</b></p> <p><b>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</b>                      Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>44</td> <td>56</td> <td>63</td> <td>44</td> <td>49</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>43</td> <td>56</td> <td>63</td> <td>44</td> <td>49</td> </tr> </tbody> </table> <p><b>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years</b>                      Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>144</td> <td>144</td> <td>144</td> <td>144</td> <td>144</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>240</td> <td>240</td> <td>240</td> <td>240</td> <td>240</td> </tr> </tbody> </table> <p>Remark : DVV has made changes as per the report shared by HEI.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	44	56	63	44	49	2022-23	2021-22	2020-21	2019-20	2018-19	43	56	63	44	49	2022-23	2021-22	2020-21	2019-20	2018-19	144	144	144	144	144	2022-23	2021-22	2020-21	2019-20	2018-19	240	240	240	240	240
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2.4.2	<p><b>Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)</b></p> <p><b>2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years</b>                      Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>5</td> <td>3</td> <td>2</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2</td> <td>2</td> <td>1</td> <td>0</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	6	5	3	2	2	2022-23	2021-22	2020-21	2019-20	2018-19	1	2	2	1	0																				
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1	2	2	1	0																																					

Remark : DVV has made changes as per the report shared by HEI.

3.5.1 ***Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.***

Answer before DVV Verification :

Answer After DVV Verification :12

Remark : DVV has made changes as per the report shared by HEI.

4.1.2 ***Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years***

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
5.48	7.87	0.83	4.25	17.48

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2.19	7.24	0	3.31	18.88

Remark : DVV has made changes as per the report shared by HEI.

4.4.1 ***Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)***

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
16.11	12.54	6.35	17.92	15.09

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6.62	4.54	2.40	3.63	8.42

Remark : DVV has made changes as per the report shared by HEI.

6.2.2 ***Institution implements e-governance in its operations***

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Answer before DVV Verification : A. All of the above  
 Answer After DVV Verification: B. 3 of the above  
 Remark : DVV has made changes as per the report shared by HEI.

6.3.2 **Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
02	01	0	09	06

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	3	0

Remark : DVV has made changes as per the report shared by HEI.

**2.Extended Profile Deviations**

ID	Extended Questions
1.1	<p><b>Number of teaching staff / full time teachers during the last five years (Without repeat count):</b>                      Answer before DVV Verification : 12                      Answer after DVV Verification : 7</p>